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| <b>Date</b>    | Monday 13 <sup>th</sup> January 2020 1.45pm for 2pm  | <b>Chair</b>  | Dan Attry (Mob: 07973 632548) (dudleylpc@gmail.com/chair@dudleylpc.org)   |
| <b>Venue</b>   | Savoy centre, Netherton.   | <b>Chief Officer</b>  | Stephen Noble (Mob: 07856 309573) (ceo@dudleylpc.org)   |
| <b>Present</b> | Dan Attry (DA)<br>Stephen Noble (SN)<br>Matt Cox (MC)<br>Michelle Dyoss (MD)<br>Aman Grewal (AG) | Amjid Iqbal (AI)<br>Abul Kashem (AK)<br>Mo Kolia (MK)<br>Vijay Lad (VL)<br>Chetan Parmar (CP) | Lynn Rees (LR)<br>Scot Taylor (ST)<br>Thomas Thomik (TT)<br>Diane Walker (DW)<br>Anjum Raza (AR)<br>Jag Sangha (JS) |

|                     | Details  | Actions   |
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| <b>Open section</b> | <p><b>1. Welcome and introduction</b><br/>DA opened the meeting at 2pm.</p> <p><b>2. Apologies</b><br/>AK, VL and DW sent their apologies.</p> <p><b>3. Declarations of interest (if any)</b><br/>None declared.</p> <p><b>4. Reports</b><br/><b>CPDO – MD</b> circulated her report. Notes on drive. HLP – HC training sessions being held this month; 4 delegates booked onto each session so far – more availability next week for anyone wishing to attend. Level 2 – meeting with PHE (level 1 + commissioned service), national guidance signed off, will accredit pharmacies with level 2 as appropriate. Services – data on drive for Q3 – numbers decreasing for nearly all services and some discrepancies e.g. double dose provision of Levonelle if over 70kg. Training – accredited new pharmacist for EHC, Contract Variations still some outstanding. Flu - 870 council flu vacs to date – pushing to school staff. Cancer Champion Training being followed up – plan to arrange another evening training event. Campaigns – Dry January, not really info for campaigns for 2020. Meetings – Healthy Settings discussion around cost of PO license.</p> <p><b>5. Meds. Management/Office of Public Health – JS</b> sent his apologies.</p> <p><b>6. DLPC Member Reports (if attended)</b><br/><b>Area Clinical Effectiveness Committee meeting</b> – No meeting.<br/><b>Prescribing Sub-committee meeting</b> – VL unable to attend the meeting on 14<sup>th</sup> January and committee needs some representation. No-one able to attend. May need to send response regarding axe the fax, Datex and RD. Need to appoint a deputy to attend meeting if VL unable to do so. MC offered but unable to attend meeting on 14<sup>th</sup>.<br/><b>Primary Care Development Committee</b> – TT will attend the next meeting on Friday 31<sup>st</sup> January.<br/><b>POD meeting</b> – No meeting. 10<sup>th</sup> January “Axe the Fax” – early signs seem good but need monitoring. Need to determine if this is case for individual surgeries as well as POD.</p> <p><b>7. AOB</b><br/>None discussed</p> | <p><b>ACTION:</b><br/><b>Availability for FREE Health Champion Training if anyone needs to book</b></p> <p><b>ACTION: MD to forward HLP Level 2 guidance to DA</b></p> <p><b>ACTION: LPC need to encourage service delivery after February PQS and compliance MD to chat with relevant contractors with discrepancies noted</b></p> <p><b>ACTION: SN to send apologies to PSC meeting</b></p> |