



Date	Monday April 20 <sup>th</sup> . 2020 7pm	Chair	Dan Attry (Mob: 07973 632548) (dudleylpc@gmail.com/chair@dudleylpc.org)
Venue	Zoom online meeting	Chief Officer	Stephen Noble (Mob: 07856 309573) (ceo@dudleylpc.org)
Present	Dan Attry (DA) Stephen Noble (SN) Michelle Dyoss (MD)	Amjid Iqbal (AI) Abul Kashem (AK) Aman Grewal (AG) Anjum Raza (AR)	Vijay Lad (VL) Scot Taylor (ST) Thomas Thomik (TT)

	Details	Actions
Open section	<p>1. <b>Welcome, apologies and declarations of interest</b> - there were no apologies received before the meeting, or any Dol's</p> <p>2. <b>Welcome to Zoom</b> - SN outlined the basic controls, protocols and etiquette of using Zoom and general online meeting skills. Committee was happy to have the session recorded</p> <p>3. <b>COVID-19 update</b> -MD outlined prescription delivery scheme using council support. Taxis were first used, for same-day urgent prescriptions as well as regular ones. Scheme has changed, using Pleased to Meet You Team, employed by council. Started on April 20<sup>th</sup>., delivering 90 prescriptions. All have been delivered, from 12 pharmacies. Only being used when demand is there. Not needing to use public volunteers. 300 delivered first week, 700 second week. MD intends to produce a report for council, to include support we had. Taxis also delivered resources from Public Health. Posters gone down well, not being used at Boots, but can be reused. MD will call individual stores to see if being used. DA commented report would be useful for PCN's. PH didn't realise how much need for delivery there was. TT suggested report could be shared with C&amp;D. VL suggested an audit trail should be kept of deliveries, and MD confirmed deliverers report back to her. Some pharmacies providing lists to drivers of deliveries, CD's are excluded. AI wanted to know how long delivery will continue, and extent of cover. MD said that both would be covered for extent of pandemic. AI said that own-pharmacy drivers should be promoted, but DA said this was a business-continuity issue. Using staff had advantage over volunteers as they had been checked. VL queried payments to shielded patients- AK confirmed payment (£5+VAT), confirmed by SCR, and had taken decisions to deliver out. MD asked about portal for payments, but wasn't yet live. DA said daily log of shielded patients' deliveries should be kept, outlining methods of doing this. TT stated that as long as patient flagged as vulnerable there shouldn't be an issue. AK and TT discussed service. VL said that what needs to be done was the most important. AI thought that contractors need to be reminded of an audit trail.</p> <p>-DA reported that the NPA had issued guidance on financial matters during the crisis, such as business grants, business rate holidays. Should be circulated to contractors. BC STP meeting that day highlighted drug supply issues- weekly bulletins from wholesalers circulated, but shortages need to be known. Dosette systems, choices made on what was going to be supplied.</p>	<p>SN to remind contractors that they needed an audit trail for deliveries payments</p>



*Guidance from PSNC website on business continuity would be shared as best practice. AI thought changes nor practical for carers as would be confusing.*

*-AK highlighted surgery issues giving 56-84-day prescriptions particularly for inhalers. VL said that there would be leeway for pharmacy to decide if a brand needed substituting. Thought CCG would be helpful to support any changes, but AK wanted something more substantial than verbal guidance. VL suggested contact with surgeries needs to happen. DA asked if certain surgeries were more likely to give 56- or 84-day prescriptions. AK outlined surgeries and problems with patients being referred into pharmacy. VL said that eRD being used more, but was being used incorrectly. AI concerned on GP surgeries pressurising pharmacies by sending patients to them. DA mentioned one practice sending problems into pharmacy and referred to PCN clinical director. TT said Sandwell surgeries not accepting paper requests, only by e-mail.*

**4. Other committee meetings**

**a. Prescribing sub-committee**

*- VL attended meeting, emphasised eRD with report by SN. Minor ailments, POD, safety reports mentioned. Ongoing stock issues discussed. Next meeting due May 12<sup>th</sup>., but not likely to go ahead*

**5. AOB**

*- MD mentioned PH delivering leaflets to pharmacies to bag-stuff. Asked about supply of visors, but was left to individual pharmacies. AI said drivers were using masks rather than visors. DA said pharmacies need to do what they can to protect staff.*

*AR left the meeting.*

Signed  
by the  
Chair

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