

**DUDLEY LOCAL PHARMACEUTICAL COMMITTEE**

**UNAUDITED ACCOUNTS**

**FOR THE YEAR ENDED 31 MARCH 2019**

**ACCOUNTANTS REPORT TO DUDLEY LOCAL PHARMACEUTICAL COMMITTEE ON THE  
UNAUDITED FINANCIAL INFORMATION**

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In accordance with our engagement letter we have prepared for your approval the accounts of Dudley Local Pharmaceutical Committee for the year ended 31 March 2019, which comprises of the Income and Expenditure account, from the accounting records and information and explanations you have given to us.

This report is made solely to you in accordance with the terms of our engagement letter. Our work has been undertaken solely to prepare for your approval the accounts of Dudley Local Pharmaceutical Committee and state those matters that we have agreed to state to you in this report. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than you for our work or for this report.

As a practising member firm of the Institute of Chartered Accountants in England and Wales, we are subject to its ethical and other professional requirements which are detailed at [www.icaew.com/MembersHandbook](http://www.icaew.com/MembersHandbook).

You have approved the accounts for the year ended 31 March 2019 and have acknowledged your responsibility for it, for the appropriateness of the financial reporting framework adopted and for providing all information and explanations necessary for the preparation of the accounts.

We have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the accounts.

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**Crowe U.K. LLP**  
**Chartered Accountants**

Black Country House  
Rounds Green Road  
Oldbury  
West Midlands  
B69 2DG

**DUDLEY LOCAL PHARMACEUTICAL COMMITTEE  
INCOME AND EXPENDITURE ACCOUNT  
YEAR ENDED 31 MARCH 2019**

|  | <b>2019</b>            | <b>2018</b>      |
|--|------------------------|------------------|
|  | <b>£</b>               | <b>£</b>         |
| <b>INCOME</b>  |                        |                  |
| Statutory levy contributions                               | 74,880                 | 112,356          |
| Bank interest (gross)                                      | 103                    | 439              |
| Other income   | 4,000                  | 480              |
|  | <b>78,983</b>          | <b>113,275</b>   |
| <b>EXPENDITURE</b>   |                        |                  |
| Development officer inc tax & pension                      | 25,278                 | 23,828           |
| CEO wages inc tax & pension                                | 21,667                 | 19,552           |
| LPC meeting attendance allowance                           | 17,670                 | 18,282           |
| Meeting attendance allowance/backfill payments             | 5,726                  | 6,212            |
| PSNC levy  | 18,914                 | 18,914           |
| Secretarial services (Committee)                           | 600                    | 1,380            |
| Secretarial services (LAT/CPWM meetings)                   | -                      | 1,850            |
| PSNC conference delegate fees and PSNC seminars            | 380                    | 525              |
| Travel expenses and mileage claims                         | 300                    | 625              |
| Office stationery and postage                              | 487                    | 469              |
| Meeting expenses - room & refreshments                     | 3,317                  | 2,482            |
| Accounts review fees and CT600 filing fee                  | 516                    | 510              |
| Accounts, administration and treasurer's fees              | 1,365                  | 1,005            |
| Bank charges   | 82                     | 50               |
| Newsletter, website, IT and social media                   | 2,831                  | 467              |
| Marketing  | 2,606                  | 2,405            |
| Training   | 4,839                  | 8,208            |
| Payroll services/pension costs                             | 1,441                  | 1,828            |
| HMRC payments - Corporation Tax and Employer contributions | 1,168                  | 1,184            |
|  | <b>109,186</b>         | <b>109,775</b>   |
| CPWMID meetings contribution                               | <b>626</b>             | <b>3,440</b>     |
| <b>(Deficit)/Surplus for the year</b>                      | <b><u>(30,829)</u></b> | <b><u>60</u></b> |

We approve these accounts and confirm that we have made available all relevant records and information for their preparation.

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**D Walker - Treasurer**

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**Date**