



Date Time	December 14 th . 2020, 7.30- 9pm (1.5 hours)	Chair	Dan Attry (Mob: 07973 632548) (dudleypc@gmail.com/chair@dudleypc.org)
Venue	Zoom online meeting	Chief Officer	Stephen Noble (Mob: 07856 309573) (ceo@dudleypc.org)
Present	Dan Attry (DA) Stephen Noble (SN) Michelle Dyoss (MD) Thomas Thomik (TT)	Aman Grewal (AG) Nick Holden (NH) Amjid Iqbal (AI)	Sabrina Kaur (SK) Mo Kolia (MK) Scot Taylor (ST) Vijay Lad (VL)

	Details	Actions
Open & Closed section	<p>1. Welcome, apologies and Declarations of interest (DA) - there were no apologies received, Dol's dealt with through agenda</p> <p>2. CPDO update (MD) - signposting sheets being put together and will be circulated. Sexual health training requests had been made. 'Flu- 1,000 council staff vaccinated by time of meeting. Several webinars attended on behalf of LPC. Winter wellness information and leaflets circulated to pharmacies. DPH had put in a proposal to PHE for Covid testing- only LA approved in area, and only one in country to be using community pharmacy for lateral flow testing. Also using fire service and using Saltwells site for testing. Twenty-three pharmacies currently signed up for service and being trained, with more interest. Boots and Lloyds interested, but issues with using an app and wi-fi. Tablets ordered and issued. Priority training done this day, and leader of the council arrived to see the service. Much interest from other parts of the country as this is the only service to use community pharmacy. All equipment and tablets to be delivered, no-one yet tested positive. 200 tests per pharmacy delivered, then deliveries straight to pharmacy after Christmas. Tests and consumables on ordering and include PPE. Military have supported/ scrutinised scheme. DA asked whether the online training needed to be done in advance of MD's visit to the pharmacy, when she would run through the practical aspects. Testing staff encouraged. Supermarket pharmacies needed to join, possibly just for staff testing. DA asked about waste and the need to dispose of in non-clinical waste. VL asked about how referrals would work. ML said DPH would be advertising service through illuminated signs of the service, plus extra comms. Appointments system on CHS website for public to book. Notification to pharmacy by e-mail of appointment booking, and facility to block out booking times as unavailable. AI asked how long service was due to run for- MD said pilot was for six weeks but likely to run until end of March. Saltwells have seven testing stations testing 60 people per day. Possible use of empty shops for outreach testing centres in New Year. PharmOutcomes will match booking information with fields to be completed, to save time. MD suggested using a staff member to book to see how whole process works. AI asked about Bills in Kinver and whether they were eligible to provide service. MD said patient had to be registered with a Dudley GP, live or work in the Dudley area and not for South Staffs patients. All patients at Moss Grove Kinver should be Dudley patients. TT said the surgery</p>	<p>MD to check with DPH on eligibility of Kinver patients</p>



was now part of Dudley CCG, and SN said that was from April 2020. The committee thought it was an excellent service.

3. Chief Officer update (SN)

- PQS Part 2 training run by CPNY well attended. SN showed the feedback sent in by attendees during the session, contractors mainly requiring templates which were supplied after the session. More support staff were thought to be needed by contractors, and SN said the LPC had given a lot of support already but couldn't do everything for them. Training was successful scoring 8.9/10. CPNY were promoting 'Bounce Back Bigger and Better' strategic planning training, probably as part of CPWM. SN took committee through business continuity planning, showing slides of the documents sent out and online, together with interactive forms. Planning had been well received by Dudley CCG and GPhC. Christmas opening spreadsheet prepared for the Black Country from NHSE information. This had been put up on the LPC's website for anyone to check pharmacies opened over the holidays. A 'Christmas Bubble' video sent as part of a social media package had also been embedded on the website. This explained the current guidance on social distance measures recommended over the Christmas period. SN said there had been only a little information on GP-CPCS, but what was available was on the website. NHSE were looking at a 'soft launch' in January '21, with Brierley Hill PCN the most likely to go live first. DA asked about Covid vaccination sites that had gone live that day- Northway and Feldon Lane Surgeries. Aim of one surgery per PCN area. MK mentioned that two northern LPC's had been contacted by NHSE around providing vaccination clinics, and was that the case with Dudley? DA said that he wasn't aware of any activity locally, and SN said that an e-mail had gone out three weeks ago. Six EoI's for the Black Country had been outlined, but NHSE were looking for sites in Shropshire and Telford as that was where provision was worst. Current EoI's were being looked at for a possible New Year launch for the Oxford vaccine. There were many pitfalls found in using the Pfizer vaccine, such as transportation and the fragility and administration of the vaccine. DA said the timescale to reply was very short and unlikely many pharmacies providing the service. MK said he had been contacted by Yorkshire team about supplying the service but had heard nothing from the Midlands team. DA thought that the rurality of Yorkshire and Lincolnshire would account for the interest. SN mentioned the PCN lead's training was now on the LPC website. DA asked if the leads were actively involved in their pharmacies, and SN said he believed that was happening, as he had had communication from some of the PCN leads. VL had sent around a newsletter to the Brierley Hill PCN pharmacies, asking them not to engage in poaching patients if EPS prescriptions were diverted. This was especially problematic if a patient had a monitored dose system. SN showed the committee the newsletter that went out to the PCN contractors, whilst VL outlined some of the things that had been happening. MK asked if there were any specific pharmacies that were the offenders. DA said it was a contractual matter where no consent had been given and NHSE should be informed.



4. Committee meetings

a. Prescribing sub-committee

- VL said the November 17th. meeting gave a community pharmacy update on GP-CPCS and what to expect. Nothing was going to be simple and a lot of work was needed. GP practices thought they were operating normally, but VL thought patients were having difficulty booking appointments. Assured that the LPC was working fully despite pressures. Hypertension pilot mentioned at the meeting, with much interest. SN confirmed that the training had been completed as equipment was late in being supplied, and the service was up and running. Stoma use reviews working well with savings made. AZ Turbu device given the go-ahead, supplied free by the manufacturer. POD functioning normally, but no plans to expand the service going forward. DA understood the POD was under the DHIC and not the CCG. DHIC need contractors to sign contracts promptly.

DA to send SN e-mail details from DHIC to be completed by contractors

5. Minutes of last meeting (DA)

- minutes were approved by the committee

6. Action points arising and discussion (DA)

- details of LPC conference sent to DA by SN; information link from MD would form part of signposting; PQS spreadsheet checked by SN for Knights Pharmacy but there were none; training mailout done again by SN; Xmas Bank Holiday EoI's sent to Darren Plant by SN; DA sent template out to SWL pharmacies; MD went to see Lynn Rees and DA wrote to LR and Anjum Raza thanking for their time on the committee

7. Dates of 2021 meetings (DA)

- DA asked the committee on views for the LPC meeting dates circulated for 2021. Likely to be as Zoom for the first four meetings, on the second Monday of the month. May alternate face-to-face with Zoom, but AGM likely to be F2F. There were no objections.

8. CHS business plan projections

- DA said the projections were in the Drive, with CHS wanting to write off loans as these were proving difficult in landing big contracts. IF LPC's were to do this, it must be from them all and not some. The CPWM January meeting would be discussing this and we would need to give an idea of our intentions to write off the loan. DA asked TT if the loan amount showed in the accounts and the amount of the loan. TT verified that it was shown in the accounts and was around £7,000. He wanted to know whether part of the loan could be written off. SN said that Lloyds would certainly look at the loan position. He reminded the committee that the loan, even if written off, was still within the company. The LPC would have a claim on any money within CHS if it were liquidated. MD gave details on the lost contract due to CHS's finances. Future contracts and their associated expenses would need to be looked at carefully due to a possible loss of them. SN reminded the committee what it might have cost to employ an external body to deliver the services that contractors had enjoyed as extra income. Funding for these may well have exceeded the £7,000 used as a loan. MD said that not all LPC's had benefited from CHS's activities. TT said the more successful CHS became the better for LPC's. VL said the amounts weren't

Committee to review CHS figures and info ready for next meeting



huge compared to the benefits had and may look at PQS support for contractors. TT said the amount was around £100 per contractor and writing off the loan might be better than a levy holiday. DA said that the committee needed to come to the next meeting with an opinion after looking at the figures.

9. Contract application sub-committee report (SN)

- SN said there were no new applications, but that Well Pharmacy in Halesowen was due to close in January. DA said that Lloyds in Lye, by the Cross, closed the previous Friday and he would send the details through.

10. Finance, accounts, and budgeting (TT)

- TT said that £97, 028.48 was the current bank balance, as the committee was spending less money. DA reminded that expenses needed to go in and be paid.

11. AOB

- VL asked if anything had been heard from CGL on underpayments. SN said the backlog was being sorted and contractors would get paid for supervision and needle exchange.

-VL also asked about 'flu training for pre-reg's and pharmacists. MD said that CHS hadn't laid on any this year, but the training organisation ECG could run training sessions if needed. MK volunteered potential training places with Knights if anyone wanted.

12. Details of next meeting

- January 11th. 2020 at 7.30pm

VL to keep an eye on payments on behalf of committee

*Signed
by the
Chair*

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