



Date Time	Jan. 11 th . 2021 7.30-9.00pm	Chair	Dan Attry (Mob: 07973 632548) (dudleypc@gmail.com/chair@dudleypc.org)
Venue	Zoom online meeting	Chief Officer	Stephen Noble (Mob: 07856 309573) (ceo@dudleypc.org)
Present	Dan Attry (DA) Stephen Noble (SN) Michelle Dyoss (MD) Thomas Thomik (TT)	Aman Grewal (AG) Nick Holden (NH) Amjid Iqbal (AI) Abul Kashem (AK)	Sabrina Kaur (SK) Mo Kolia (MK) Scot Taylor (ST) Vijay Lad (VL)

	Details	Actions
Open & Closed section	<p>1. Welcome, apologies and declarations of interest (DA) - there were no apologies and MD declared an interest regarding the CHS loan position</p> <p>2. CPDO update (MD) - time spent providing training for LFT service and keeping Dudley PH up to date. Thirty pharmacies trained with 28 delivering tests. Age limit dropped to over 11's. Completed 4568 tests with 1.8% positives. This month so far positives are 2.2%. Many positives coming from Lye, with community outreach team going in there to investigate and communicate. Outreach to workplaces wanted- Haley Group in Halesowen wanting testing. Ten pharmacies expressed an interest with two being picked to test over 200 staff. Pharmacy has gone into a primary school to test 70+ staff (all negative) and provided 28 'flu vaccinations whilst there. Council wants to apply for awards- 1,200 tests per week through pharmacy. Service has brought in about £53,000 income for CP. Positives have all had PCR test and all confirmed positive. Places of worship being looked at to go in including Dudley and Netherton. 'Flu vaccinations to date- 1,042 with council staff. AI said he had positives from teachers using the service and was very pleased. VL asked about testing older age groups, and MD said all ages should be tested especially 30-40's. Were using social media in Birmingham. DA asked if the booking site can tell the patient what they need when they go for a test. AI looks at next day's bookings and gets staff to contact with barcode, so they have registered before going for test.</p> <p>3. Chief Officer update (SN) - SN been supporting LFT service, with new page on website. All pharmacies live are linked in blue to go to direct site for booking, with addresses linked to Google Maps. QR code for booking into CHS site created to be put on posters. Site being updated daily. AI asked if CHS's booking pre-populated PharmOutcomes with details. SN said he was not involved with CHS's booking, and MD confirmed that booking on their website would not fill in anything on PharmOutcomes. SN showed committee latest Google report for December showing searches up to 1,900 with 80% of those searching for something specific. This was opposed to someone using a link to the website. Covid vaccination service- Russells Hall Hospital very quick in providing vaccinations for pharmacy staff, but decision was made the week before to open it up to only pharmacists initially. Many problems and issues</p>	<p>MD to update CHS booking site with more details on what is needed when patient goes for test</p>



at other hospitals over booking. All pharmacy staff being offered vaccination from Jan. 12th. by newsletter. VL suggested it should be the pharmacist at those premises who was responsible for their staff bookings. Hospital have asked for a letter as ID for pharmacy staff. SN thought it would be good to have as many pharmacists vaccinated prior to a national vaccination service. SN had invite on previous Friday to take part in virtual round-table on Monday morning with Liam Byrne MP, Labour candidate for West Midlands mayor. Mark Koziol from the PDA, and Olutayo Arikawe (Priory) were also on with others. Press were invited for a Q&A session- ITV Central News, Guardian, Birmingham Mail, Coventry Live. Meeting was to gain information and views on community pharmacy providing Covid vaccinations locally, rather than in a vaccination centre. DA said that the pharmacy staff vaccination was ahead of most other areas. VL said staff should be encouraged to be vaccinated, and community pharmacy getting more recognition.

4. CHS loan discussion- DA said that a full suite of documents had been sent out with explanations for committee to look at. CPWM meeting on Tuesday needed a decision on the CHS loan position. DA reminded committee that at the last meeting it was mentioned that CHS had lost a large contract which impacted on their revenue. Cashflow over next five years reflected the amount of work that needed to be done to bid for services, impacting the bottom line. CHS needed to land big contracts. MD said that big contracts made a huge difference. Covid LFT being rolled out in Birmingham, Telford & Wrekin, and Worcestershire, but other contracts being lost because of pandemic, such as stop smoking. CHS is showing that they're not operating at a loss anymore. DA talked about the details of the contract lost. Dudley seemed to have gained a lot from CHS, with the LPC and MD being very proactive. Loan amount stood at around £7,000 at £100 per contractor and could be written off. DA suggested that we could go to the CPWM meeting to say that Dudley would write the loan off. This was provided that the other LPC's were willing to do likewise, and he thought it was a fair assumption from the discussions at the December meeting. AK said that with the amount of the loan then it should be written off, especially as contractors were making extra income. MK agreed with AK on the loan decision. DA said that this would mean that the committee were happy for him and SN to go to the CPWM meeting with the decision that the loan should be written off. SK said that Boots had a different opinion in that they wouldn't be happy to write off the loan just yet, as the repayment date wasn't until 2026, and CHS had made a profit in 2020 on a turnover of £800,000 when the loan was only worth £99,000. It was feasible that the repayment could be made in the next three to four years. DA said that repayment was from 2023 from the spreadsheets, but the general view that it should be written off, but with reservations that it had started to come into profit, and it was too early to make the decision to write off the loan. AI agreed with SK's view as it was early days and maybe to delay the payment date. There was a principle at



stake, especially as not all contractors benefited from CHS. DA said that a flexible date in the future may be needed. ST mentioned that there had been only one unsuccessful bid, MD saying that it was a large contract that was lost because of the loan on the books. CHS had to survive on the smaller contracts. MK said that there was a risk not writing the loan off because of losing the large contracts. DA said that the bidding process was complex when commissioners wanted to know a lot of information. AI suggested a caveat to write the loan off at some point. VK said it shouldn't be rushed into with recent figures looking more favourable, CHS looking invaluable to contractors. He mentioned that at least CHS wasn't asking for more money. DA asked TT about Lloyds position, and he said it was as with Boots' decision as CCA companies. DA said that we would need to reflect on that point of view, and that it was likely reflected in the other LPC's decisions. AI suggested to review the position the next time CHS has a large tender. The ToR was put up to remind the committee on the setup of the company. SN said the S&O committee would look at this at the meeting the following day.

5. Minutes of last meeting (DA)

- the minutes were read and approved

6. Action points arising and discussion (DA)

- MD had checked on Bills, Kinver doing LFT and said that was OK, and that they were also starting minor ailments, but only to Dudley's patients. DA said he would send out the e-mail from DIHC on contracts. MK confirmed that this had gone out to contractors. DA was awaiting a response from DIHC on whether this applied to pharmacies, with MK saying that there would be engagement events in 2021. The committee agreed that this was a massive task and perhaps someone needed to come and explain this to the LPC. VL had nothing to report on outstanding CGL payments, with SN reporting that he had had nothing new either.

7. Contract application sub-committee report (SN)

- there had been no new contract applications or variations. SN noted that Well, Halesowen had now closed. DA said that two pharmacies had been lost in the last two months.

8. Finance, accounts, and budgeting (TT)

-balance was standing at £101,913.15. TT apologised for not being prompt with meeting expenses but was dealing with them. He would remind any committee members who had outstanding claims to be made then pay up to date. DA asked the committee to get their payments in, and they needed to keep an eye on the balance size as costs have fallen. VL asked if the surplus funds could be used for vaccination training when required. TT said that this was up to the committee but the funds in the training budget were there. MD said that she had been asked to put on some training, DA asking MK that he assumed that Covid vaccination training was a little different to 'flu. MK outlined the differences and training requirements for Covid, such as life-support. MK thought 'flu

DA, VL and SN to have online conversation on next steps with CGL



training for technicians would also be good. DA thought there was potential for pharmacists and technicians training in the future.

9. AOB

- ST asked for clarification over the e-mail SN would be sending out on covering support staff for Covid vaccination. SN stated that it would cover all staff including delivery drivers, under the control of the pharmacist. It was not to go outside community pharmacy, and this would be made clear in the e-mail. VL said it was working well and not being abused as far as he could tell. SN said it was an opportunity for pharmacists to be vaccinated first, especially as they may be called upon to administer a vaccination service. MK said there was an issue with payment as this wasn't made until the second jab was given. He confirmed a payment of £12.56 per dose and gave details of the national booking system. This was also used for the recall of the patients after 12 weeks. TT queried the GP contract conditions over payments, with MK saying that it was different as they were supplied a lot of workforce and equipment free-of-charge. MK outlined the difficulties he was receiving from GP practice managers. SK said that perhaps the extra costs should be challenged. The committee discussed the challenges and difficulties community pharmacy faced. DA asked SN whether there had been any progress on the possible merger of the four Black Country LPC's, to which SN replied that there hadn't been any starting of discussion. VL raised an issue with the POD not responding to patient calls quickly. DA said he would like examples to send to Amy at the POD. DA and VL discussed past problems that had occurred.

10. Details of next meeting

- the next meeting was scheduled for Monday, February 8th. 2021.

Committee to send DA examples of patient experience to POD

*Signed
by the
Chair*

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