



Date Time	December 13 th . 2021, 2.00- 5.30pm	Chair	Dan Attry (Mob: 07973 632548) (dudleylpc@gmail.com/chair@dudleylpc.org)
Venue	F2F/Beefeater Kingswinford	Chief Officer	Stephen Noble (Mob: 07856 309573) (ceo@dudleylpc.org)
Present	Dan Attry (DA) Stephen Noble (SN) Michelle Dyoss (MD)	Nick Holden (NH) Amjid Iqbal (AI)	Scot Taylor (ST) Vijay Lad (VL)

Details	
Open section	<p>1. Welcome, apologies and Declarations of Interest (DA)</p> <ul style="list-style-type: none"> o Apologies from Mo Kolia, Aman Grewal and Sabrina Grewal, no DoI's o An online presentation on behalf of SMA/Nestlé was given to the committee
	<p>1. CPDO update (MD)</p> <ul style="list-style-type: none"> o HLP training F2F January 12th. 2022 for 7, considering workbook plus two- hour session online o Leadership training- online plus workbook on January 13th. - 3 booked o Alcohol IBA training- January 19th. F2F- 3 booked o Flu vaccination- 498 to council staff. o Sexual health- training session on Dec. 14th. at 7pm for EHC and chlamydia- 14-15 booked o Bayer AF project- meeting on December 20th. Discussion on fees payable with AI o Services sub-committee- met with VL on Nov. 16th. Discussed EHC, chlamydia kit issues, HIV. Discussion on HIV uptake with VL. Alcohol IBA possible further resources from Dudley PH, Healthy Start vitamins. Health Checks paused, combined with hypertension? Solutions4Health contract up soon? Private service for smoking? Health promotion possibilities from LPC? - posters, stickers. Discussion with DA on promoting with multiples, keeping promotions 'corporate'. VL suggested services information board, discussed with MD, DA and AI using current LPC budget / resources. Discussion on social media with AI- possible contacts with social media companies o Public health campaigns- produced calendar for three national campaigns o PNA- meeting on Dec. 14th. - PNA for completion by October 2022 o Resources- Christmas card, pens, mouse mat, calendar shown to committee and discussed. MD to distribute across pharmacy estate. Likely total spend likely to be less than £2,000, and will include an A4 diary. DA shared the message going out to contractors
Action Points	<ul style="list-style-type: none"> • AI/MD to investigate using social media • MD to distribute Christmas gifts • MD to inquire about availability of chlamydia testing kits
	<p>3. Chief Officer update (SN)</p> <ul style="list-style-type: none"> o Website steering group- new headers proposed by PSNC, suggested change from 'Events' to 'Training & Events'. Website will be in the second wave of migrations in the second week of January. Likely to take 40 hours that week, old website will migrate 1st. week in Jan. Some major changes taken place because of LPC feedback o GP-CPCS- mentioned CCA-focus on service. ST asked about likely progress, SN confirmed Brierley Hill, and Halesowen PCN's to go first, likely in next few weeks. VL updated committee with his role and progress. DA asked if just one or two pharmacies to go-live first, VL confirmed. Discussed issues with NHS mail referral route. Discussion on likely take-up and operation of service from GP surgeries- 'Footfall' to be used by pharmacies for referral back? Patient Access' video shown to committee and discussed. SN had supplied two posters (1 / 2) for surgeries to Hitesh Patel to publicise the service. ST asked about Extended Care service take-up, SN confirmed that surgeries would be informed which pharmacies supplied the service. Discussion on fees available for CPCS/Extended Care, with PharmOutcomes data available. SN shared experience of VL being praised for efforts to gather information, compared to Halesowen pharmacies o NMS webinars- three put on to date on gout, Parkinson's disease, and glaucoma, which went well. Slide decks and briefing guides sent out to attendees. All videos available on LPC website. Three new planned- epilepsy, hypertension, and osteoporosis. SN showed committee figures for registrations and attendees, funded by CPWM o Patient complaint- SN discussed recent complaint on a local vaccination site. VL, NH, AI, MD, and DA added to the conversation, including EPS issues with redirecting prescriptions
Action Points	<ul style="list-style-type: none"> • SN to investigate possible 'Footfall' operation/training? • Representative from pharmacy vaccine site to be invited to January meeting



	<p>4. Committee meetings <u>Prescribing sub-committee</u></p> <ul style="list-style-type: none"> ○ VL and SN gave an update on the presentation on hypertension service given at the meeting. ST, DA, VL and SN discussed the service and the costs of equipment required to deliver it. The antibiotic awareness week messages that were issued out incorrectly were discussed, together with the other points from the meeting. MD asked if there were any lists of participants in the hospital smoking scheme
<p>Action Points</p>	<ul style="list-style-type: none"> • SN to investigate hypertension and hospital smoking cessation contractor sign-ups
	<p>1. <u>Minutes of last meeting</u> (DA)</p> <ul style="list-style-type: none"> ○ Minutes were read and approved by the committee 6. Action points arising and discussion (DA) ○ EHC- website updated for suppliers (SN), EHC & chlamydia training made available (MD) ○ Levy holiday- DA, VL, AI, and NH confirmed levy holiday schedule was correct after checking with NHSBSA and their own records 7. Sub-committee reports Contract applications (SN) ○ A Stourbridge <u>change of ownership</u> and a Quarry Bank <u>change of ownership</u> was discussed
<p>Action Points</p>	
	<p>8. Finance, accounts, and budgeting (NH)</p> <ul style="list-style-type: none"> ○ Balance at £92,966.78, but DA considered should be nearer £75-80k. ○ Committee considered and discussed expenses- meetings, marketing ○ Levy was charged as a percentage of items turnover- about £9,300 collected each month ○ NH suggested an admin position be created to work with and support committee/to go out to contractors- DA and NH discussed impact and lines of reporting, VL suggested increasing MD's hours. Person with pharmacy/social media experience ideal, potentially two days per week ○ SN suggested a levy reduction to give contractors back money to finance PharmAlarm
<p>Action Points</p>	<ul style="list-style-type: none"> • Executive to scope out potential admin position- person plus laptop/mobile • Look at levy reduction for PharmAlarm
	<p>9. AOB</p> <ul style="list-style-type: none"> ○ Future meeting dates/venues- committee agreed the new Beefeater Kingswinford venue worked- venue was free with lunch at £9 per head. <u>Alternate Zoom/F2F meetings</u> dates agreed. This was dependent on progression of the Covid outbreaks, but committee agreed F2F of most value to working. SN said that he might be able to set up 'blended' Zoom/F2F meetings ○ NH asked about MDS (tray) prescriptions and the switch to 28-day prescribing from 7-days- DA discussed his experience with these. ST and AI added their experiences, with DA outlining the procedure when 28-day prescriptions are changed mid- 'script. The committee discussed the relative positions of different GP surgeries, and the experience of getting dispensed electronic prescriptions sent back to the Spine
<p>Action Points</p>	<ul style="list-style-type: none"> • LPC/CCG position statement on MDS 7/28-day dispensing?
<p>Signed by the Chair</p>	<p>10. Details of next meeting</p> <ul style="list-style-type: none"> ○ Monday January 10th. 2022, 7.30-9.00pm via Zoom <p>-----</p>