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| Date Time | Monday April 11 th . 2022 2.00-6.00 pm | Chair | Dan Attry (Mob: 07973 632548) (dudleypc@gmail.com/chair@dudleypc.org) |
| Venue | F2F- Beefeater, Kingswinford | Chief Officer | Stephen Noble (Mob: 07856 309573) (ceo@dudleypc.org) |
| Present | Dan Attry (DA) Stephen Noble (SN) Michelle Dyoss (MD) Nick Holden (NH) | Amjid Iqbal (AI) Abul Kashem (AK) Jack Richards (JR) Sukhy Vagree (SV) | Scot Taylor (ST) Vijay Lad (VL) Duncan Jenkins (DJ) Jag Sangha (JS) |

Details

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| Open section | <p>1. Welcome, apologies and Declarations of Interest (DA)</p> <ul style="list-style-type: none"> There was an apology from Mo Kolia <p>2. 5-ASA presentation (JR)</p> <ul style="list-style-type: none"> JR and SV gave a presentation on Pentasa, it's forms available, and support they could give the CCG and patients. <p>3. Liaison & Support Officer (DA)</p> <ul style="list-style-type: none"> DA outlined the job specifications for the role and the response of seven applicants. JS hoped that this would support services within pharmacy, particularly CPCS and the blood pressure service. <p>4. Mental health project update (MD)</p> <ul style="list-style-type: none"> MD outlined the mental health proposal to DJ and JS. DJ thought this was timely as it might connect with NHSE programmes. The local trust might also be good to work with, and also the primary care mental health team might want to engage with the project. JS added that PCN's were working up some work streams that could engage with the project, such as antidepressant reviews. He thought that the public had difficulty accessing basic primary care mental health resources. VL spoke of his working as a mental health first-aider. DA thought that there were several new avenues of working to explore going forward. DJ thought that there was much to do to restore services after the pandemic and spoke of the willingness of PCN Clinical Directors who wanted to engage with pharmacies and their services. JS gave an update on ICS progress-IMOC going live in July. A formulary group was being set up to approve formulary items for across the ICS footprint and spoke of commercial medicines management deals. DJ added that Brexit had complicated the launch and adoption of medicines and gave a background on the market for pharmaceuticals. <p>5. Connected Pharmacy programme (SN)</p> <ul style="list-style-type: none"> SN briefed the committee on the Connected Pharmacy programme and the opportunities offered to community pharmacists to network with their primary and secondary care colleagues, and to co-operate on mutually supportive projects. There would be a launch event in May, followed by two practical workshops. All sessions were online and took place in the evenings. Registrations were open and he hoped it would be well-supported. <p>6. Minutes of last meeting (DA)</p> <ul style="list-style-type: none"> DA read and approved the last meeting minutes <p>7. Action points arising and discussion (DA)</p> <ul style="list-style-type: none"> All action points had been tackled, with updates from them below |
| Action Points | <ul style="list-style-type: none"> SN to remind contractors to update their DoS/NHS Choices profiles DA to contact contractor over EHC and alcohol services for possible visit |



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| | <p>8. CPDO update (MD)</p> <ul style="list-style-type: none"> • Services data 2021/22- 2942 EHC consultations last year • Problems with late submissions- only a 2-day grace period • EHC Training- 18/26 attended, Dudley PH want MD to put together a training log to monitor when refresher training due • Social media- Platforms on Instagram, Facebook, and Twitter. Report due at the end of the month • PNA- most have completed the questionnaire; MD will remind the ones who haven't completed • Lean- warnings have gone out • DMBC Public Health update <ul style="list-style-type: none"> ○ 533 Healthy Start vitamins provided by 11 pharmacies ○ 53 chlamydia screenings, no chlamydia treatments conducted ○ 2 HIV tests conducted- looking at pausing the service ○ 3 Health Checks performed ○ Chlamydia tests being posted out by Brook- looking at decommissioning the service ○ Looking to do Health Checks digitally, except for the BP and cholesterol tests which will be performed in pharmacies. Possible linking with new Hypertension national service |
| <p>Action Points</p> | <ul style="list-style-type: none"> • MD to investigate door stickers/promotional posters for social media campaigns, Easter opening hours, link to LPC website? • SN to see whether any Hypertension/BP service data is available |
| | <p>9. Chief Officer update (SN)</p> <ul style="list-style-type: none"> • SN had already updated the committee on the Liaison and Support Officer role, and the Connected Pharmacy programme mentioned earlier. He mentioned that there was the opportunity for sponsoring the June LPC meeting by Nestle |
| <p>Action Points</p> | <ul style="list-style-type: none"> • SN to post LSO role on Indeed, to run until the end of April |
| | <p>10. Committee meetings</p> <ul style="list-style-type: none"> • PSC meeting- VL highlighted relevant points from the March meeting |
| <p>Action Points</p> | <ul style="list-style-type: none"> • There were no action points |
| | <ul style="list-style-type: none"> • Sub-committee reports Contract applications (SN) • There had been no applications or change of hours Finance sub-committee (DA) • DA outlined SN and MD's pay review, his own expenses, and the calculation of the PSNC levy • DA continued payment of his expenses is on record |
| <p>Action Points</p> | <ul style="list-style-type: none"> • DA to get confirmation from SN of the number and names/locations of current contractors in Dudley and share with Sub-Committee |



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| | <p>11. Finance update (NH)</p> <ul style="list-style-type: none"> • <i>Balances on April 10th- £90,025.84 and all MoU money received- £36,238.08</i> • <i>Budgets being finalised for 2022-23</i> • <i>PSNC need to be updated on number of contractors- estimates more than actual number</i> • <i>Expense claims- please use new spreadsheet form</i> • <i>EoY accounts- likely to be £1,750-£2,000; increased due to new PSNC-preferred format</i> • <i>NH suggested new way of paying meeting attendees- payment to be made at the end of the year and not to miss more than three meetings annually</i> |
| <p><i>Action Points</i></p> | <ul style="list-style-type: none"> • <i>Committee to consider payment change to expenses</i> |
| | <p>12. AOB</p> <ul style="list-style-type: none"> • <i>VL expressed the wish to step down from LPC committee and the position of PCN community pharmacy lead for Brierley Hill PCN</i> |
| <p><i>Action Points</i></p> | <ul style="list-style-type: none"> • <i>Committee to consider replacing or not replacing VL for committee; definite need for PCN lead replacement</i> |
| | <p>13. Details of next meeting</p> <ul style="list-style-type: none"> • <i>Thursday May 12th. 2022 online (change to accommodate regional RSG/PSNC meeting)</i> |
| <p><i>Signed by the Chair</i></p> | <p>-----</p> |