



Date Time	January 9 th . 2023, 7.30-8.30pm	Chair	Mo Kolia (Mob: 07703 584565) (mo.kolia@knightspharmacy.co.uk/chair@dudleylpc.org)
Venue	Zoom meeting	Chief Officer	Stephen Noble (Mob: 07856 309573) (ceo@dudleylpc.org)
Present	Mo Kolia (MK) Stephen Noble (SN) Nick Holden (NH)	Amjid Iqbal (AI) Abul Kashem (AK) Aman Grewal (AG)	Ranpreeth Sunder (RS) Jayne Robinson (JR) Richard Smith (RS)

Details

Open section	<p>1. Welcome, apologies and Declarations of Interest (MK)</p> <ul style="list-style-type: none"> ○ Apologies from Michelle Dyoss, Jag Sangha and Scot Taylor
Action Points	<ul style="list-style-type: none"> ● No action points
	<p>2. Minutes of last meeting (MK)</p> <ul style="list-style-type: none"> ○ The minutes were agreed and signed off <p>3. Action points arising and discussion (MK)</p> <ul style="list-style-type: none"> ○ RS confirmed visits to County, Swinford, Manor and Evergreen Pharmacies with Dan Attry, ICB lead for Community Pharmacy to take place on Monday January 16th. ○ MK confirmed sending Lexon stock positions at higher prices to Dan Attry ○ Sepsis poster scanned from contractor as a PDF and sent out by SN on WhatsApp ○ RS confirmed raising any PQS issues on visits ○ NH confirmed that 9Ways contract had been terminated
Action Points	<ul style="list-style-type: none"> ● Update on pharmacy under investigation (MD?)
	<p>4. Finance, accounts, and budgeting (NH)</p> <ul style="list-style-type: none"> ○ Balances of £57,558.36 with £24,351.47 in the NHS account confirmed by NH
Action Points	<ul style="list-style-type: none"> ● Expenses claims to be made by the end of the week
	<p>5. PISO update (RS)</p> <ul style="list-style-type: none"> ○ GP-CPCS meetings with PCN lead pharmacists. Kingswinford Wordsley PCN area the worst for referrals, and Rachael Thornton, Clinical Director disappointed at SWL PCN's engagement. ○ Looking into who is an Independent Prescriber for Dan Attry, ICB lead. ○ Reviewing DMS referrals with JR and following up with pharmacies not completing ○ Hypertension service being pushed by collecting more data for Jag Sangha ○ MAPCOG regional meetings useful for all services ○ Arranged local visits with Dan Attry- Manor, Evergreen, County and Swinford Pharmacies <p>6. LSO update (JR)</p> <ul style="list-style-type: none"> ○ Continuing visits with RS, promoting services and the WhatsApp group. She outlined all the pharmacies visited, highlighting issues with staff shortages and locums. MK thanked JR for all the good work she had done and highlighted the staffing issues she had mentioned. He wondered if there was something that could be done to support staff with the increasing abuse they were facing. He mentioned three incidents in December where staff had suffered abuse and violence from the public. MK thought a poster might be useful, with JR agreeing. RS thought a standard NHS poster was available, with NH thinking it might help but not solve the issue. He wondered whether there was any online training on violence and aggression. MK believed that staff would



	<i>feel supported if a poster was issued. SN said he would research the availability of resources from PSNC and NHS England.</i>
Action Points	<ul style="list-style-type: none"> • SN to look into violence and aggression resources
	<p>7. Chief Officer update (SN)</p> <ul style="list-style-type: none"> ○ SN showed the committee the joint position statement from the four Chief Officers of the Black Country. The conclusion was to form an initial federated structure with a full merger within 24 months. This had already been approved by Walsall LPC and the CCA. Wolverhampton and Sandwell were due to have it presented to their committees. The main reason was the time constraint in achieving a merger. MK asked if this was now going out to contractors, but SN said that it first needed the understanding and approval of all four LPC committees. The CCA were happy as there was a definite time to achieve this. MK suggested the statement went to a committee vote, with AK asking what happened to the committee under the federated model. SN said that the committee would stay as it was for two years, with re-elections in June 2023. Dudley had only seven members, with the other three LPCs having 12-13 members, that needed to go down to a maximum of eight. SN was unsure what the executive would look like under the federated model. MK asked if everyone was happy with the proposal, NH saying that he had read through and was satisfied with the statement. A poll was launched, which was unanimously voted in favour of the joint proposal. SN now said this would need to be presented to contractors for a vote, and he would inform the other three Chief Officers of Dudley's decision. He outlined the next steps with webinars and voting, and said he was pleased at the outcome of the committee's vote. ○ SN mentioned that there was going to be another £16,861 being given to the LPC from NHSE. He believed it was to extend the GP-CPCS funding and was covered by a Memorandum of Understanding. ○ MK asked about postponing the elections, with SN said that PSNC had informed LPCs that the deadline for this was June 2023. He expected the current committee to go forward from June. He also asked the committee if they should consider increasing their numbers back to eight. SN suggested that a qualifying member from one of the other three LPC committees could transfer over, helping both committees out. ST and NH thought the committee was fine as it was, with AI suggesting that having an odd number was useful.
Action Points	<ul style="list-style-type: none"> • SN to inform the other three LPCs on Dudley's decision on the joint statement • SN to clarify the re-election process with PSNC
	<p>8. Committee meetings</p> <p><i>There were no other meetings</i></p>
Action Points	<ul style="list-style-type: none"> • No action points
	<p>9. Sub-committee reports</p> <p>Contract applications (SN)</p> <ul style="list-style-type: none"> ○ <i>There were no applications or changes to contracts</i>
Action Points	<ul style="list-style-type: none"> • No action points
	<p>10. AOB</p> <ul style="list-style-type: none"> ○ SN thanked JR and RS for their work and putting Dudley on the map ○ SN mentioned that the committee needed to review any comms toolkit for the POD due to be issued

Dudley



PHARMACEUTICAL committee meeting minutes

	<ul style="list-style-type: none">○ SN mentioned inviting Vijay Lad to the February meeting and making a presentation. NH suggested AirBnB vouchers or Virgin Experience days.○ RS mentioned potential dates for future meetings; April and May clashed with Bank Holidays
Action Points	<ul style="list-style-type: none">● April 17th. and May 15th. were decided for new meeting dates
	<p>11. Details of next meeting</p> <ul style="list-style-type: none">○ February 13th. 2023 @ 2pm, Beefeater Kingswinford
Signed by the Chair