



Date Time	Monday May 15 <sup>th</sup> . 2023	Chair	Mo Kolia (Mob: 07703 584565) (mohammedkolia@hotmail.co.uk/chair@dudleylpc.org)
Venue	Zoom online, 7.30-9.00pm	Chief Officer	Stephen Noble (Mob: 07856 309573) (ceo@dudleylpc.org)
Present	Mo Kolia (MK) Stephen Noble (SN) Nick Holden (NH)	Amjid Iqbal (AI) Abul Kashem (AK) Sabrina Grewal (SG)	Scot Taylor (ST) Richard Smith (RS)

Details

Open section	<p><b>1. Welcome, apologies and Declarations of Interest (MK)</b></p> <ul style="list-style-type: none"> <li>○ Apologies from Michelle Dyoss, Jayne Robinson, and Aman Grewal</li> </ul> <p><b>2. Minutes of last meeting (SN)</b></p> <ul style="list-style-type: none"> <li>○ The minutes were read by SN and approved by ST. MK mentioned that he was keen to keep talking on core funding.</li> </ul> <p><b>3. BC ICB update (SN on behalf of Dan Attry [DA])</b></p> <ul style="list-style-type: none"> <li>○ BP Project- DA chairs monthly, receive funding to look at detecting hypertension through CP, working in collaboration with PCNs.</li> <li>○ CHS are leading with DA on this.</li> <li>○ Identified SCG PCN area as area of high deprivation and CVD risk.</li> <li>○ Idea is to link as many CPs and Practices in the PCN as possible.</li> <li>○ Project will pay for activation of the 'local services' for hypertension, to allow electronic messaging between the Practices and CPs.</li> <li>○ Have drafted a EOI letter to go out to pharmacies in that PCN, wanted to run it by the LPC, and get support with it.</li> <li>○ It says that responses should be back by 29<sup>th</sup> May, but that may change depending on getting the nod from yourselves.</li> </ul> <p>Would like to get these up and running across the 4 areas of the Black Country, by the end of June.</p>
Action Points	<ul style="list-style-type: none"> <li>● SN to reply to DA's letter confirming LPC is happy with BP trial to go ahead plus extra requirements/fees for BP trial in SCG PCN</li> </ul>
	<p><b>4. Finance, accounts, and budgeting (NH)</b></p> <p>Account Balance as of 14/05/23...</p> <ul style="list-style-type: none"> <li>○ £54,100.83 - Dudley LPC Accounts</li> <li>○ £33,016.39 - NHS Accounts</li> <li>○ Expenses- please send in NO LATER than 7 days following meeting. NH still hasn't paid April expenses yet due to not receiving all of them. April expenses will be paid by 15/05/23. Will review expenses policy and adjust to add this into the policy for committee members ready for new joins in June. Confirmed email address to send expenses to is: <a href="mailto:nicholas_holden@hotmail.co.uk">nicholas_holden@hotmail.co.uk</a>.</li> <li>○ Committee agreed to continue with Crowe LLC as accountants, following a discussion on the fee charge. NH came back later in the meeting to confirm £2,340 was the charge for last year, and £528 for the year before.</li> </ul>
Action Points	<ul style="list-style-type: none"> <li>● MK/NH to investigate accountancy charges for LPC accounts, to discuss in June meeting.</li> <li>● NH to confirm accounts charge from Crowe for this year</li> </ul>
	<p><b>5. LSO update (JR)</b></p> <ul style="list-style-type: none"> <li>○ There was no report from JR</li> </ul>
Action Points	<ul style="list-style-type: none"> <li>● There were no action points</li> </ul>



## 6. Chief Officer update (SN)

### TAPR update

- **Committee elections:** AI and AK had been re-elected, with two new members due to join, Olutayo Arikawe and Rifat Asghar-Hussain. SN gave his commiserations to AG who had failed to be re-elected. AIMP had nominated two committee members, Salman Ahmed from Knights and Shamil Patel from PCT Healthcare.
- **June/July meetings:** SN had previously suggested the June and July meetings to be face-to-face. The format for the AGM in September could then be fully discussed in both meetings, especially as there wasn't a meeting scheduled for August. He was already looking at sponsorship.
- **CPE update:** SN updated the committee on the likely formats for Community Pharmacy England and how this would impact on all the LPC's graphics and headers.

### Comms

- **Pharmacy mapping:** all Black Country pharmacies had been finally mapped, and any excess funds from the Connected Pharmacy Programme may go towards SN mapping the entire West Midlands. The map he had produced for the Black Country had been shared with DA, and this may be the basis for mapping pharmacy services across the four LPC areas.
- **'Feet-on-the Street':** SN had been asked by the Black Country ICB comms team to participate in a video designed to inform the ICB board about pharmacy, ophthalmology, and dentistry. He had shot a one-minute video section and had also been asked to provide an excerpt to be filmed for a poem celebrating the NHS's 75-year anniversary. He felt this had been worthwhile as working with the ICB comms team going forward looked promising.
- **VirtualOutcomes:** SN had been contacted over the inclusion of two training modules that had not been authorised by PSNC. They could be made available to contractors if the committee felt these would be of benefit. AK thought that this was not a good idea until further guidance from PSNC, and the committee agreed.

### Action Points

- SN to hold on approval of new VirtualOutcomes modules

## 7. CPDO update (SN on behalf of MD)

- **Contracts:** Been following up on outstanding PH contracts. Only a few still pending.
- **Services:** Contracts are for 12 months, ending March 2024. Most services will then be transitioned to a lifestyle provider. Crucial to demonstrate the value and quality of PH services during this period.
- **Smoking Cessation Advanced Service:** Attended meetings on April 21st & May 5th. They have compiled a list of participating pharmacies and locations. Need to complete training before launch of July 1st, or they will be removed. The DGOH has hired three additional staff members to support this service, and will be available throughout the hospital, not limited to specific wards. Training/support sessions proposed for launch, potential funding for a guest speaker. Next meeting on May 26th, needs stand-in for MD who cannot attend. AK asked if something could be put together to help contractors with the claiming process.
- **Healthy Living Pharmacy:** Dudley PH interested in restarting HLP program, including Level 2 promotion campaigns and Health Champion training. Meeting on May 17th will provide an update afterward.



- **Asthma in Children and Young People:** Supported by attending meetings, sending information to pharmacies via email, WhatsApp, and physical copies delivered by JR. Event included a guest speaker, distribution of formulary and placebos. Contractors from Dudley had a poor turnout, may have been another event online that evening. NH thought the location of Walsall would have put most contractors off.
- **AOB:** CHS commissioned to support pharmacies across the Black Country with hypertension service. Employed a part-time Project Support Officer who will coordinate with GP practices and pharmacies. One or two PCNs will be chosen in each area (Dudley, Sandwell, Walsall, Wolverhampton) based on high hypertension levels and low uptake. PCN for Dudley is Sedgley, Coseley, & Gornal. Further details at next meeting.

**8. PISO update (RS)**

**Services:**

- Services spreadsheet reviewed and updated with LSO; end-of-year data provided by MD.

**Smoking Cessation Advanced Service:**

- Service starts on July 1<sup>st</sup>, 2023, concerns about readiness of signed-up contractors.
- Training requirements include completion of 4 NCSCCT modules.
- Two contractors (Rajja Halesowen & Priory Dudley) have withdrawn.
- Other contractors at different stages of readiness, update to be provided before stakeholder meeting on May 26.
- LPC representation requested but not possible for current attendees.

**Discharge Medicines Service:**

- Discrepancies between completed referrals and claims, and high number of rejected referrals due to 'cannot contact patient' reason.
- Visited local contractor to review claims process, working on a guide to claiming.
- Contacted contractor over high rejection rate, awaiting response.
- Some contractors received no paperwork from RHH on patient discharge- to investigate

**GP-CPCS:**

- No data on Wychbury/SWL PCN, Jag unable to attend Lion Health meeting.
- 24% drop in referrals in April over March, attributed to Easter.
- More GP practices engaged with the service.
- Holding meetings with ICB to consider GPCPCS implementation.
- MOSH Team at BHHSCC will support and train Care Navigators in surgeries and promote community pharmacy services.
- Presented at MOSH Team's Induction Training, unaware of CP services. Team Manager suggested presenting at Practice Manager meetings and provided contact details.

**Action Points**

- SN to attend SCS meeting on behalf of MD on May 26<sup>th</sup>.
- SN to produce MYS DMS 'how-to' claiming sheet

**9. Committee meetings**

- There were no other meetings.

**Action Points**

- There were no action points

**10. Sub-committee reports**

**Contract applications (SN)**

- There had been no changes to contracts.

Dudley



# PHARMACEUTICAL committee meeting minutes

	<ul style="list-style-type: none"><li>○ SN expected there to be changes in the number of 100-hour contracts under the new regulations to be publishes. AI asked who had a 100-hour contract within Dudley.</li><li>○ MK expected several Knights Pharmacy to change to Well Pharmacy in July.</li><li>○ NH gave a rundown on the expected changes to Lloyds Pharmacies contracts.</li></ul>
Action Points	<ul style="list-style-type: none"><li>● There were no action points</li></ul>
	<p><b>11. AOB</b></p> <ul style="list-style-type: none"><li>○ New expenses spreadsheet sent out and placed on Google Drive.</li><li>○ 'Swap Shop' for stock set up by AI as a WhatsApp group and seemed to be working well. AI didn't see any legal issues with wholesaling rules.</li><li>○ AI mentioned the moving of care homes from Moss Grove surgery to Chapel Street, Lye and Summerhill, Kingswinford. He was disappointed the LPC hadn't been informed. SN said he had taken this up with Jag Sangha (JS).</li></ul>
Action Points	<ul style="list-style-type: none"><li>● JS to report on care homes moving in the June meeting.</li></ul>
	<p><b>12. Details of next meeting</b></p> <ul style="list-style-type: none"><li>○ Monday June 12<sup>th</sup>. 2023, Beefeater Kingswinford @2.00pm</li></ul>
Signed by the Chair	-----