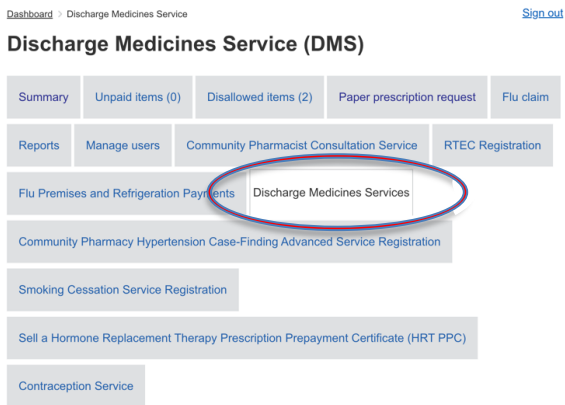
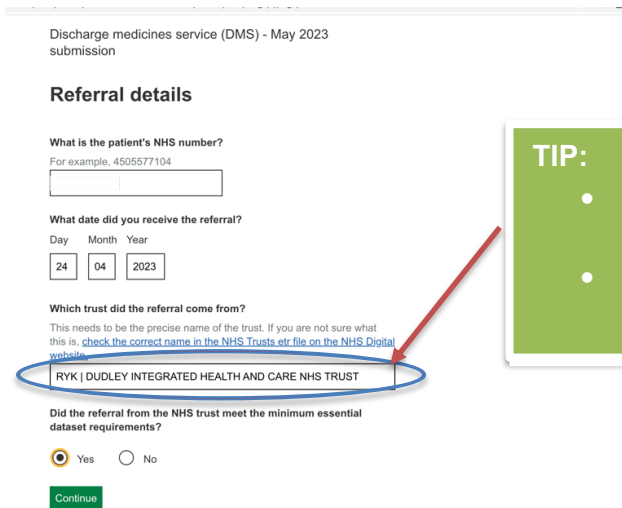


**Claim once the service has been fully completed (Stages 1, 2 and 3) or when it has been partially completed and no further stages of the service can be provided, e.g., because the patient has been readmitted to hospital.**

● 1 - MYS Home page showing DMS Claim Tile



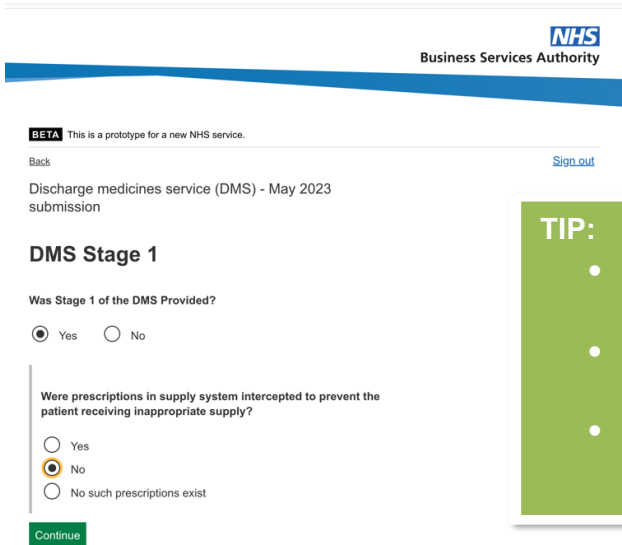
● 2 - MYS-DMS Home page: Start by entering patient NHS no., date referral received and where the referral came from.



**TIP:**

- Choose **RNA** code for Russell’s Hall Hospital (The Dudley Group NHS Foundation Trust)
- **RYK** code shown is for Dudley Integrated Health & Care NHS Trust (mental health trust)

● 3 - MYS- Claim for Stage 1



**TIP:**

- Stage One should be actioned within 72 hours (3 working days) of receiving referral.
- Check any outstanding prescriptions awaiting collection- are they still appropriate?
- If eRD the GP surgery may need to cancel and issue new eRD prescription batch

- 4 - MYS - Any clinical Issues identified?

NHS Business Services Authority

**BETA** This is a prototype for a new NHS service.

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Discharge medicines service (DMS) - May 2023 submission

**Stage 1 issues**

Were there any issues or clinical actions identified?

Yes  No

Continue

**TIP:**

- Where necessary, raise any issues identified with the hospital or GP surgery.
- Make appropriate notes on patient's PMR or other record to conduct Stages Two and Three, when the first prescription is received or first contact with patient/carer.

- 5 - MYS – Finish at Stage 1 (Fee £12)- 'NO' FOR WAS STAGE 2 PROVIDED IF COMPLETE

Claim for Stage 2 and who completed Stage 2

NHS Business Services Authority

**BETA** This is a prototype for a new NHS service.

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Discharge medicines service (DMS) - May 2023 submission

**DMS Stage 2**

Was Stage 2 of the DMS Provided?

Yes  No

Who completed it?

Pharmacist  Pharmacy technician

Continue

**TIP:**

- If DMS Stage One is *complete*, claim on MYS portal after choosing 'No' at this stage.
- If continuing or starting Stage Two, don't forget that this can be completely done by a pharmacy technician.
- Stage Two should be completed one week to one-month post-discharge.

- 6 - MYS - Any clinical issues identified?

NHS Business Services Authority

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Discharge medicines service (DMS) - May 2023 submission

**Stage 2 issues**

Were there any issues identified?

Yes  None - medicines reconciliation pharmacy completed

Continue

**TIP:**

- Check medicines post-discharge to take account of any changes made.
- Resolve any issues with the GP practice.
- Make appropriate notes on patient's PMR or other record.

- 7 - MYS – Finish for Stage 2 (Fee £11)- **'NO' FOR WAS STAGE 3 PROVIDED IF COMPLETE**  
Claim for Stage 3 and who completed Stage 3 and where?

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Discharge medicines service (DMS) - May 2023 submission

### DMS Stage 3

Was Stage 3 of the DMS Provided?

Yes  No

Who completed it?

Pharmacist  
 Pharmacy technician

Select the method of consultation

In-pharmacy consultation  
 Telephone consultation  
 Video consultation  
 Home visit

[Continue](#)

**TIP:**

- If DMS Stage Two is *complete*, claim on MYS portal after choosing 'No' at this stage.
- If continuing or starting Stage Three, don't forget that this can be completely done by a pharmacy technician.
- Stage Three should be completed when first post-discharge prescription is received.

- 8 - MYS - Any clinical issues identified? **FINISH FOR STAGE 3 (Fee £12)**

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Discharge medicines service (DMS) - May 2023 submission

### Stage 3 issues

Were all important changes understood by the patient or carer?

Yes  No

Was advice provided and questions answered around the medicines routine?

Yes  No

Was a referral made?

Yes  No

Was another Community Pharmacy Contractual Framework service provided?

Yes  No

[Continue](#)

**TIP:**

- Check with patient/carer that they understand when/how to take/use new medicine.
- This stage can be provided confidentially in a consultation room/by 'phone/online.
- Offer to dispose of any old/unwanted medicines.
- Don't forget to offer other services such as NMS.

**TIP:**

- Contact RHH ***with ward details*** on discharge for any queries.
- E-mail: [dgft.rhhpharmacy@nhs.net](mailto:dgft.rhhpharmacy@nhs.net)
- Tel: 01384 244031
- DMS delivery is in *three* stages- you may deliver *all* or *part* of the three stages, and funding is per stage.
- Completing all *three* stages of DMS gives a total fee of £35.
- Have you seen the DMS checklist to use in consultations?

● 9 - MYS - Claim Summary

Discharge medicines service (DMS) - May 2023 submission

**Check your answers**

**Referral details**

Patient's NHS number	[REDACTED]	<a href="#">Change</a>
Date referral received	24 April 2023	<a href="#">Change</a>
Trust referral came from	<b>RYK   DUDLEY INTEGRATED HEALTH AND CARE NHS TRUST</b>	<a href="#">Change</a>
Did the referral from the NHS trust meet the minimum essential dataset requirements?	Yes	<a href="#">Change</a>

**Stage 1 details**

Was Stage 1 of the DMS Provided?	Yes	<a href="#">Change</a>
Were prescriptions in supply system intercepted to prevent the patient receiving inappropriate supply?	No	<a href="#">Change</a>
Were there any issues or clinical actions identified?	No	<a href="#">Change</a>

**Stage 2 details**

Was Stage 2 of the DMS Provided?	Yes	<a href="#">Change</a>
Who completed it?	Pharmacist	<a href="#">Change</a>
Were there any issues identified?	None - medicines reconciliation pharmacy completed	<a href="#">Change</a>

**Stage 3 details**

Was Stage 3 of the DMS Provided?	Yes	<a href="#">Change</a>
Who completed it?	Pharmacist	<a href="#">Change</a>
Select the method of consultation	Telephone consultation	<a href="#">Change</a>
Were all important changes understood by the patient or carer?	Yes	<a href="#">Change</a>
Was advice provided and questions answered around the medicines routine?	Yes	<a href="#">Change</a>
Was a referral made?	No	<a href="#">Change</a>
Was another Community Pharmacy Contractual Framework service provided?	No	<a href="#">Change</a>

[Continue](#)

**TIP:**

- This should read **RNA** code for Russell's Hall Hospital (The Dudley Group NHS Foundation Trust)
- **RYK** code is for Dudley Integrated Health & Care NHS Trust (mental health trust)

● 10 - MYS - End of data entry - do you want to add another?

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Discharge medicines service (DMS) - May 2023 submission

**Summary of referrals**

These are the patients you've added so far.

Referral	Stage 1 provided?	Stage 2 provided?	Stage 3 provided?	Review referral
XXX XXX 4763 24 April 2023 <b>RYK   DUDLEY INTEGRATED HEALTH AND CARE NHS TRUST</b>	Yes	Yes	Yes	<a href="#">View details or delete</a>

Do you want to add another patient?

Yes
  No

[Continue](#)
[Save and continue later](#)

● 11 - MYS - Complete declaration and confirmation of submission (NHS mail)

**END OF THE MONTH**