



Date Time	Monday October 16 th . 2023, 7.30pm	Chair	Scot Taylor (Mob: 07851 263126) (scot.taylor1@boots.co.uk)
Venue	Zoom	Chief Officer	Stephen Noble (Mob: 07856 309573) (ceo@dudleypc.org)
Present	Scot Taylor (ST) Stephen Noble (SN) Nick Holden (NH) Michelle Dyoss (MD)	Amjid Iqbal (AI) Rifat Asghar-Hussain (RA) Olutayo Arikawe (OA) Abul Kashem (AK) Sabrina Grewal (SG)	Salman Ahmad (SA) Shamil Patel (SP) Richard Smith (RS) Jayne Robinson (JR)

Details

Open section	<p>1. Welcome, apologies and Declarations of Interest (ST)</p> <ul style="list-style-type: none"> ○ There were no apologies or Dol's. <p>2. CPE regional representative update- Jas Heer (JH)</p> <ul style="list-style-type: none"> ○ JH gave a short presentation on current Community Pharmacy England work. <p>3. Minutes of last meeting (ST)</p> <ul style="list-style-type: none"> ○ The minutes were read and approved. Actions were confirmed as completed.
Action Points	<ul style="list-style-type: none"> ● AI asked if SN could recirculate the Practice-based Pharmacist list from DIHC
	<p>4. Finance, accounts, and budgeting (NH)</p> <p>Account Balance as of ...</p> <ul style="list-style-type: none"> ○ £68,521.40 – CP Dudley Accounts ○ £21,586.20 - NHS Accounts ○ NH said he was still having problems with receiving expense claims late from the committee
Action Points	<ul style="list-style-type: none"> ● Committee to send expenses on time, within week of meeting
	<p>5. CPDO update (MD)</p> <ul style="list-style-type: none"> ○ AGM <p>Attendance list updated and feedback gathered. 44 people attended, 18 Pharmacies. Positive: interesting talks; Negative: food was not great, cold room, sponsors could have had 5 min talk. NH asked if should speak to restaurant regarding their poor food. ST- maybe get better menu. Menu on WhatsApp next AGM to encourage contractors next year. MD- has new ideas from another LPC for AGM, will share.</p> <ul style="list-style-type: none"> ● Services <p>All Q2 data downloaded, analysed and in Google Drive EHC – PGD extended for 3 months (Sep – Dec) Alcohol service 253 screens 30% with increased risk, no referrals, no follow 83 vitamins, gone up from 37- esp. Village Pharmacy MD asked if good to provide costs to services- decided better when New Year ST NH said contractors doing well could do a video with them and ask them about service- 1 minute informal video, maybe on WhatsApp. SN talked about income e.g., UTI Extended Care, as it will be part of CCS. Dudley MBC Flu service: MD-Dudley council Flu 53 employees, total 175 employees, 28 pharmacies providing service.</p>

	<ul style="list-style-type: none"> ○ <i>Meetings/Comms</i> <i>Winter Wellness booklets being printed by Public Health</i> <i>New providers to start November, waiting for introduction.</i> ○ <i>Training</i> <i>PH looking to support Health Champion Training</i>
<p>Action Points</p>	<ul style="list-style-type: none"> ● <i>There were no action points</i>
	<p>6. LSO update (JR)</p> <ul style="list-style-type: none"> ○ <i>Helping with any queries, training staff, and supplying useful info and booklets related to services given by our pharmacies.</i> ○ <i>Have managed to obtain various new booklets to help with the Smoking Cessation Service. (Asthma and Lung UK, British Heart Foundation, NHS etc.)</i> ○ <i>As each pharmacy starts/completes the smoking training, delivering the new literature and posters. All are gratefully received; pharmacies don't have the time to search for this material during this busy flu/covid vaccination period. Some have requested more.</i> ○ <i>Still sending WhatsApp 'nudges' to those not started or completed smoking training. As well as the 'reminders' requested by a couple of stores. Day and Night Lye are still awaiting on Head Office for any go ahead.</i> ○ <i>Chlamydia kits are being requested more often. The service is getting better. Brook are still very slow to respond so is happy to continue to collect supplies from Tipton to fill requests from stores.</i> ○ <i>Continuing to give support to those doing the flu jabs. Visited all the stores that had forgotten to sign up.</i> ○ <i>Been monitoring the activity in Healthy Start vitamins for the last 12 months and can report that two new stores have been allocated to supply - Swinford and Broadway. RA would like to start as nursery opposite. JR said that there were already two in Halesowen but not active. She would see how this develops. Village Pharmacy doing well in Healthy Start, good to approach them for tips.</i> <p>7. PISO update (RS)</p> <ul style="list-style-type: none"> ○ <i>GPCPCS: Despite a dip in referrals during the summer, there has been a 75% year-on-year growth in General Practice Common Conditions Service (GPCPCS). The challenge remains in engaging GPs, and a new Common Conditions Service will be part of CPCS. A dashboard for up-to-date data is expected to improve intervention and support at specific GP practices and pharmacies.</i> ○ <i>Smoking Cessation Advanced Service: The service is performing well with 60 referrals in the past 2 months and 27 successful quits. Encouragement is given to contractors who have signed up but not yet started service delivery to complete training and begin the service. Dudley Wood doing well for SCS.</i> ○ <i>Discharge Medicines Service: Collaboration with the RHH team is ongoing, and contractors are contacted regarding unprocessed referrals. Concerns exist as 65% of completed referrals in April and May remain unclaimed, resulting in unpaid work.</i> ○ <i>Hypertension Case Finding Service: Local collaboration between pharmacies and GP practices is effective in supporting this service. Post-payment verification will start in October, focusing on pharmacies with high volumes of BP checks, requiring all contractors to be ready to respond to requests. SP said that referrals for ABPM being referred via post it notes, not appropriate.</i>

Action Points	<ul style="list-style-type: none"> • There were no action points
	<p>8. Chief Officer update (SN)</p> <ul style="list-style-type: none"> ○ Smoking Cessation Service webinar: a new Community Pharmacy Black Country (plus South Staffs.) webinar has been planned for November 7th. It will update Dudley contractors together with those from other LPC areas on the activity of the participating hospital trusts in the Black Country. Speakers from those trusts plus the ICB will outline the service with progress already made. The webinar has been advertised across WhatsApp and newsletter, and SN asked if the committee and officers could promote this on contractor visits. ○ IP Pathfinder: SN updated the committee on the four IP Pathfinder sites in the Black Country. The site chosen for Dudley would be Dixons Green Pharmacy, with Swinford Pharmacy being the second choice as backup. ○ Common Conditions Service: SN told the committee that the likely launch date for this new service was in the first quarter of 2024. He suggested that some training sessions were likely to be planned to update contractors, but at the moment, no details on times or content for the service was being released by NHSE. He thought that a push into the UTI service within the Extended Care Service for the Midlands would be beneficial to kick off pharmacists' training. ○ VirtualOutcomes: SN mentioned that the committee would need to take a decision on whether to extend the VirtualOutcomes service for another year. Although not widely used by contractors, it was still a cost-effective way of delivering training, and might work out between £9-10 per contractor for the coming year, if the LPC joined up with another area such as Community Pharmacy Hereford & Worcester. NH said the decision for VirtualOutcomes might be decided by a poll on WhatsApp. RA mentioned that CliniSkills was a free alternative. ○ CPE October meeting: SN briefly touched on a meeting he attended in London recently, joined in by ST who also attended. ○ Committee members contact numbers: SN reminded the committee that they would need to decide on whether to continue to display their personal mobile 'phone numbers on CPDu's website. He also reminded those on the committee that he needed their Declarations of Interest and brief biographies for governance purposes on the website. Need Bios done ASAP. Emails or mobile details on website? Let SN know.
Action Points	<ul style="list-style-type: none"> • SN to look at CliniSkills website for use by pharmacists. • SN to create poll on WhatsApp asking about continuing VirtualOutcomes. • Outstanding Dols/biographies from committee to be sent to SN.
	<p>9. Committee meetings</p> <p>Contract applications (SN)</p> <ul style="list-style-type: none"> ○ Lloyds Moss Grove, Wychbury and Sedgley moved into ownership of 'LP SD 18/32/28'. Appear to be continuing to trade under 'LloydsPharmacy' but under smaller local companies. ○ No other contract changes or applications made
Action Points	<ul style="list-style-type: none"> • There were no action points
	<p>10. AOB</p> <ul style="list-style-type: none"> ○ Future committee meetings (SN): Suggested that the November and December meetings be F2F on schedule. The committee to decide the pattern of meetings in 2024.
Action Points	<ul style="list-style-type: none"> • Committee agreed on next F2F meetings to be in November and December



**Community
Pharmacy**
Dudley



Notes

11. Details of next meeting

- TBA

*Signed
by the
Chair*
