

<b>Date Time</b>	<i>Weds. November 15<sup>th</sup>. 2023, 2.00pm</i>	<b>Chair</b>	<i>Scot Taylor (Mob: 07851 263126) (scot.taylor1@boots.co.uk)</i>
<b>Venue</b>	<i>F2F/ Beefeater K'ford</i>	<b>Chief Officer</b>	<i>Stephen Noble (Mob: 07856 309573) (ceo@dudleylpc.org)</i>
<b>Present</b>	<i>Scot Taylor (ST) Stephen Noble (SN)</i>	<i>Sabrina Grewal (SG)</i>	<i>Richard Smith (RS) Jayne Robinson (JR)</i>

*Details*

<b>Open section</b>	<p><b>1. Welcome, apologies and Declarations of Interest (ST)</b></p> <ul style="list-style-type: none"> <li>○ There were apologies from Nick Holden, Michelle Dyoss, Salman Ahmad, Rifat Asghar-Hussain, Shamil Patel, Amjid Iqbal and Olu Arikawe.</li> </ul> <p><b>2. CPPE update- Sarah Hughes (SH)</b></p> <ul style="list-style-type: none"> <li>○ SH gave a short presentation on current CPPE work. Slides were in the Drive.</li> </ul> <p><b>3. BC ICB update- (SN)</b></p> <ul style="list-style-type: none"> <li>○ SN told the committee that Dan Attry had forwarded on an IP pathfinder update which was in the Drive.</li> </ul> <p><b>4. Minutes of last meeting (ST)</b></p> <ul style="list-style-type: none"> <li>○ The minutes were read and approved. Actions were confirmed as completed.</li> </ul>
<b>Action Points</b>	<ul style="list-style-type: none"> <li>● <b>There were no action points</b></li> </ul>
	<p><b>5. Finance, accounts, and budgeting (SN)</b></p> <p><i>Account Balance as of ...</i></p> <ul style="list-style-type: none"> <li>○ <b>£58,255.53– CP Dudley Accounts</b></li> <li>○ <b>£21,610.03 - NHS Accounts</b></li> <li>○ ST queried the drop in CP Dudley funds from October. SN thought this was primarily due to the £12k. half-year levy going to Community Pharmacy England</li> </ul>
<b>Action Points</b>	<ul style="list-style-type: none"> <li>● <b>ST to query drop of funds with NH</b></li> </ul>
	<p><b>6. CPDO update (SN)</b></p> <ul style="list-style-type: none"> <li>○ There was no report from Michelle Dyoss</li> </ul>
<b>Action Points</b>	<ul style="list-style-type: none"> <li>● <b>There were no action points</b></li> </ul>
	<p><b>7. LSO update (JR)</b></p> <p>Visited 30 stores for winter health booklet deliveries.</p> <ul style="list-style-type: none"> <li>○ Distributing new posters and current information during visits</li> </ul> <p>Assisting with training for new staff at Priory</p> <ul style="list-style-type: none"> <li>○ Completing Alcohol scratch cards together</li> <li>○ Providing support with launching services (hypertension, etc.)</li> </ul> <p>Wrens Nest faced issues with 3-month prescription ordering.</p> <ul style="list-style-type: none"> <li>○ Suggested communication with GP and assisted in creating an info docket</li> </ul> <p>Brettell Lane reported prescription delays from Wordsley Green</p> <ul style="list-style-type: none"> <li>○ Investigated and found reception/contact issues</li> </ul> <p>Some pharmacies experiencing patient 'theft' by others.</p> <p>Met new pharmacists/managers at Ridgeway and Talbot Street</p> <ul style="list-style-type: none"> <li>○ Provided CPPE training and support for additional services</li> </ul> <p>Assisted a store with issues related to a repeat EHC user.</p>

- o Contacted Brook for guidance on contraception vaccine option
- Provided information on walk-in COVID jab sites to pharmacies.  
 Galleria may be under new ownership; offered helped in service setup.  
 Milan only has one more assessment to complete smoking training.  
 Met a Nicorette representative at the Pharmacy Show
- o Exchanged details and awaiting further communication

**8. PISO update (RS)**

**GPCPCS (General Practice Clinical Pharmacy Contracting Scheme)**

- Limited updates for this service
- Attending regional and Dudley-specific GPCPCS meetings on November 13th
- Verbal report to be provided in the next meeting.

**Discharge Medicines Service**

- Reduced unactioned referrals from 67 in September to 41 in October borough wide.
- Ongoing efforts to contact contractors with more than 2 outstanding referrals monthly.
- Emphasis on the essential nature of the service and its connection to NMS
- Monitoring impact on the claiming process awareness via MYS

**Smoking Cessation Advanced Service**

- Continuously raising the profile during pharmacy visits
- Michelle and Jayne providing close support to existing service contractors.
- Emphasis on necessary training for service provision

**Hypertension Case Finding Service**

- Limited updates this month
- Positive engagement from recently acquired pharmacies, especially ex-Lloyd's pharmacies.
- Keen interest in developing the service.

**Extended Care Tiers 1 & 2 Service**

- Awaiting details of the new Common Conditions Service
- Encouraging pharmacies not offering UTI service to start ahead of CCS.
- Recognizing the need for a step-by-step guide and training support
- Initiatives to be implemented in the next couple of weeks.

**Oral Contraception Service**

- Dudley has 18 contractors signed up for Tier 1 service.
- Significant part of NHS Primary Care Access and Recovery Plan
- Encouraging more colleagues to sign up and deliver the service.
- Plan to provide bullet points on getting the service up and running for contractors.

**Action  
Points**

- **There were no action points**

**9. Chief Officer update (SN)**

- o Black Country Pharmacy Faculty funding
- SN showed the committee the proposal for funding the Black Country Pharmacy Faculty. Although the four LPCs had initially rejected the ideal of funding, this may need to be looked at in the light of the organisation behind the Foundation Pharmacist Year for 2024-25, and 2025-26. It was one of the reasons the VirtualOutcomes licence hadn't been renewed as well as poor uptake.
- o Foundation pharmacist arrangements



	<p>Following on from the funding, SN outlined the need for the ICB, Primary, and Secondary Care sectors to work closely regarding the future placements under the new Foundation Year for pharmacy graduates. He would keep the committee updated as things progressed.</p> <ul style="list-style-type: none"><li>○ Digitising public health campaigns</li></ul> <p>On a recent webinar with NHSE Digital, SN shared some slides around the proposal to promote public health campaigns through pharmacy TV screens. This would reduce paper waste, costs through distribution, and be delivered more effectively.</p> <ul style="list-style-type: none"><li>○ NHS SCS webinar resources</li></ul> <p>The recent webinar was poorly attended across the Black Country, but a set of resources had been produced to support pharmacies in the future. These included a video of the webinar and a set of resources pages from the slide deck, both being available on the LPC website. SN said he was also developing a 'one-pager' with resources that had been requested by contractors, and this would be distributed within the next week.</p>
<b>Action Points</b>	<ul style="list-style-type: none"><li>● <b><i>There were no action points</i></b></li></ul>
	<p><b>10. Committee meetings</b> <b>Contract applications (SN)</b></p> <ul style="list-style-type: none"><li>○ <b><i>No contract changes or applications made</i></b></li></ul>
<b>Action Points</b>	<ul style="list-style-type: none"><li>● <b><i>There were no action points</i></b></li></ul>
	<p><b>11. AOB</b></p> <ul style="list-style-type: none"><li>○ SN suggested to the committee that due to the difficulty many had in attending this meeting, that December's meeting be conducted online, on Monday 11<sup>th</sup>. at 7.30pm. The decision could be made then on how best to meet through 2024.</li><li>○ On the business of electing a vice-chair, ST suggested this be deferred until the next F2F meeting in the New Year.</li></ul>
<b>Action Points</b>	<ul style="list-style-type: none"><li>● <b><i>SN to circulate details of December's meeting to the committee within the next two weeks</i></b></li></ul>
	<p><b>12. Details of next meeting</b></p> <ul style="list-style-type: none"><li>○ <b><i>Monday December 11<sup>th</sup>. 2023 online at 7.30pm</i></b></li></ul>
<b>Signed by the Chair</b>	-----