



Date Time	<i>Monday Dec. 11th. 2023, 7.30pm</i>	Chair	<i>Scot Taylor (Mob: 07851 263126) (scot.taylor1@boots.co.uk)</i>
Venue	<i>Zoom</i>	Chief Officer	<i>Stephen Noble (Mob: 07856 309573) (ceo@dudleypc.org)</i>
Present	<i>Stephen Noble (SN) Nick Holden (NH) Michelle Dyoss (MD)</i>	<i>Amjid Iqbal (AI) Rifat Asghar-Hussain (RA) Abul Kashem (AK) Sabrina Grewal (SG)</i>	<i>Salman Ahmad (SA) Shamil Patel (SP) Richard Smith (RS) Jayne Robinson (JR)</i>

Details

Open section	<p>1. Welcome, apologies and Declarations of Interest (ST)</p> <ul style="list-style-type: none"> ○ Apologies were received from Scot Taylor, Olutayo Arikawe <p>2. Minutes of last meeting (ST)</p> <ul style="list-style-type: none"> ○ The minutes were read and approved. Actions were confirmed as completed.
Action Points	<ul style="list-style-type: none"> ● There were no action points.
	<p>3. Finance, accounts, and budgeting (NH)</p> <p><i>Account Balance as of Dec. 11th.</i></p> <ul style="list-style-type: none"> ○ CP Dudley Account £67,902.24 ○ NHS Account £15,670.25 <p><i>NH explained the drop in CP Dudley funds in November:</i></p> <ul style="list-style-type: none"> -CPE levy fee which was approx. 12K -Back dated expenses including meetings, late expenses -Moved money from savings to treasurers account to pay for Richard and Jayne wages and phone contracts -Final bill for Crowe
Action Points	<ul style="list-style-type: none"> ● NH to ask IRIS to send out breakdown of pensions/wages and send information to SN and ST.
	<p>4. CPDO update (MD)</p> <p>Campaigns:</p> <ul style="list-style-type: none"> Breast Cancer Screening ● Mapped pharmacies in low uptake areas. ● Artwork designed for prescriptions bags. ● Campaign will start 4 weeks before women are called for screening. ● Resource packs to pharmacies in low uptake areas ● Awareness sessions for staff ● Data from pharmacies <p>Winter Action Plan</p> <ul style="list-style-type: none"> ● Promotion of covid and flu vaccines through pharmacy. ● Pharmacies to support winter illnesses. ● Jayne has collected and distributed Winter Wellness booklets. <p>Services:</p> <ul style="list-style-type: none"> Smoking Cessation ● 2 new pharmacies now delivering. County and Priory ● 9 CPs now providing.

Public Health Services

- Updated Jayne with data from PharmOutcomes so she has info for her visits.

Meetings:

Community Pharmacy Tees Valley- (photos sent to WhatsApp group)

- Ideas from their Chief Officer
- Photos of committee meetings
- Called via GP 4 weeks before screening.
- Resource bags will be sent to pharmacies.
- Data from pharmacies regarding convo for breast screening.
- Winter well booklets distributed.
- C card going up slowly
- Gold level
- Meditation, Golf, at no extra cost
- Committee members enjoy the activities.
- Wellbeing Wednesday
- 5 years

MD explained the committee have a wellbeing session first and then have meeting.

SN queried whether this is a good idea as it needs more time input from members and whether it improved the performance for Tees Valley.

MD mentioned Your Health Dudley new provider for Dudley- yourhealthdudley.co.uk

**Action
Points**

- **Invite Tee Side LPC Chief Officer to online meeting for new ideas.**
- **Discuss in January f2f meeting.**

5. LSO update (JR)

Winter Wellbeing Booklets:- running short, will order more.

- Continuation of delivery ongoing.
- Catching up on current services during visits.
- Offering support and literature for promotion.
- High interest in the new Contraception and Common Conditions services.

Smoking Service:

- Stepping Stones: Pharmacist read training but didn't pass assessments. Will try again.
- Priory: Completed smoking training, ready to receive patients.
- Russell's Hall: Two staff members trained with C.Card, Chlamydia service picking up.
- County Pharmacy: Cathy completed smoking training, first referral for a 'Pre-op' patient.
- Milan: One training module remaining before readiness.
- Evergreen: Almost completed all training.

Emergency Hormonal Contraception (EHC):

- Stable demand currently; expecting an increase during Christmas/New Year.
- Enquiries made to ensure sufficient condom supplies for the party season.

Healthy Start Vitamins:

- Operational at two new stores; progress expected.

Measles Awareness Posters:

- Ordered and delivered to interested pharmacies.
- Supporting pharmacies on the topic of measles awareness. Great posters to say 'ring ahead'. Instead of going to surgery. Visual posters excellent.

6. PISO update (RS)

Discharge Medicines Service:

- Attend monthly meetings with RHH team.
- Monitor pharmacies with more than 2 unactioned referrals.
- Contacted pharmacies with high unactioned referrals in November.
- 65% completion rate for claims via MYS in June and July. **Gone up from 35% earlier in year.**

Hypertension Case Finding Service:

- Relunched on 1st December as part of NHS PCARP.
- Non-registered pharmacy staff can now be trained.
- Focus on increasing ABPM numbers.
- Registered for CPE webinar on 3/1/24 for updates.

Oral Contraception Service:

- Relunched on 1st December as part of NHS PCARP.
- Pharmacies registered from that date must provide both supply and initiation.
- Grace period for existing pharmacies until 24th February 2024.
- Funding details: £900, with various milestones.

Pharmacy First Service:

- Launch on 31st January 2024 (subject to IT readiness).
- Covers 7 conditions; pharmacies expected to provide all services.
- £2000 sign-up fee, followed by monthly payments and consultation fees.
- Draft PGDs and protocol to be reviewed; training required.

GP-CPCS:

- Subsumed into the Pharmacy First Service after 31/1/24.
- Patients can self-refer for seven conditions.
- Pharmacists assess and treat based on PGD or existing Minor Ailment Service.
- JR Can tier 1 and 2 continue if not doing CCS? SN stated no answer to that yet. We do not know what midlands will do. We also don't know about our local PF.
- SN phasing out of extended care as PF takes off likely.
- AI stated that a good idea to ask contractors to put questions on WhatsApp group.

**Action
Points**

- **JR and Richard need more information for PF service.**
- **Encourage contractors to book on to webinars.**

7. Chief Officer update (SN)

Christmas & New Year Opening:

- Prepared updated lists from NHSE for publishing.
- Produced pharmacy door poster lists and sent via WhatsApp and newsletter.
- Updated website and shared resources with other Chief Officers and ICB

NHS winter pressures:

- Parliamentary drop-in session on December 5th; wrote to two Dudley MPs.
- Believe that neither MP attended parliamentary session.
- Also publicised 'Don't Leave Your Health on the Shelf This Christmas' from November 27th. to December 1st.
- Gulshan Radio Interview Winter Promotion: asked by ICB to be interviewed on local Wolverhampton radio on December 4th; three key messages for listeners- pharmacists are medicines experts and are open over the Holiday period, pharmacies offer OTC services such

	<p>as the local Pharmacy First scheme, think ahead on ordering regular prescriptions and having a 'medicines cabinet' of basics for the holiday.</p> <ul style="list-style-type: none"> Supported Cymran at Wren's Nest Pharmacy with Pharmacy Contraceptive Service for ITV News <p>Pharmacy First:</p> <ul style="list-style-type: none"> Concerned over lack of training opportunity for ENT part of service. Talking to CPPE/CHS over possibility of putting on extra sessions, possibly Feb. '24 Cost from CPPE likely to be around £1.9k plus cost of venue for 2x60 training places. 240 places not including Boots, who have their own training. RA private providers will also do training. SN stick to CPPE for continuity is better. Liaising with other Chief Officers plus Dan Attry on feasibility, costs etc. Pharmacy First slides in December folder, plus new folder of resources in '2024 Meetings' and on website (briefings and checklists) <p>Other:</p> <ul style="list-style-type: none"> CP IT Group slides in December folder; GP Connect update on integration progress. Smoking Cessation Service 'one-pager' circulated via newsletter/WhatsApp and on website. <p>Folder for PF created. SN- ICB have paid for GP Connect and most surgeries are on EMIS. RS- medical terminology should be used for patient history and onward notes to surgeries.</p>
<p>Action Points</p>	<ul style="list-style-type: none"> Find out if any free CPPE sessions by 19th December. If no free sessions, organise CPPE training for 240 pharmacists.
	<p>8. Committee meetings Contract applications (SN)</p> <ul style="list-style-type: none"> Change of ownership- Knights Arcade Pharmacy at 4 The Arcade, Upper Gornal, to Well (Bestway National Chemists Ltd.)
<p>Action Points</p>	<ul style="list-style-type: none"> There were no action points.
	<p>9. AOB</p> <ul style="list-style-type: none"> Future meetings SP referrals for BP checks coming via private emails. RA reminder to contractors that hypertension is case finding and should not routinely be done for patients if they are already on anti-hypertensives and have come in for another service e.g. Covid vaccinations.
<p>Action Points</p>	<ul style="list-style-type: none"> Election of vice chair next meeting. Richard to check regarding BP referrals for SP local surgery. SN will let DA know regarding BP monitoring outside the spec.
	<p>10. Details of next meeting</p> <ul style="list-style-type: none"> Monday January 8th. 2024 @ Beefeater Kingswinford
<p>Signed by the Chair</p>	<p>-----</p>