



Date Time	<i>Monday 18 March 2024, 2.00-5.30pm</i>	Chair	<i>Scot Taylor (Mob: 07851 263126) (scot.taylor1@boots.co.uk)</i>
Venue	<i>Beefeater Kingswinford</i>	Chief Officer	<i>Stephen Noble (Mob: 07856 309573) (ceo@dudleypc.org)</i>
Present	<i>Scot Taylor (ST) Stephen Noble (SN) Nick Holden (NH) Michelle Dyoss (MD)</i>	<i>Rifat Asghar-Hussain (RA) Olutayo Arikawe (OA) Salman Ahmad (SA) Abul Kashem (AK)</i>	<i>Shamil Patel (SP) Richard Smith (RS) Jayne Robinson (JR) Sukhy Somal (SS) (non-committee)</i>

Details

Open section	<p>1. Welcome, apologies and Declarations of Interest (ST)</p> <ul style="list-style-type: none"> ○ Apologies from Amjid Iqbal. <p>2. BC ICB update (Dan Attry)</p> <ul style="list-style-type: none"> ○ DA gave an update on his current work for the ICB. ○ Black Country- 4th place in Midlands for CPCS ○ DMS 53% completed on PO, improvement from last year. 250-330 referrals. Claims only for 23% ○ HCFS- Clinical much higher than ABPM, 1 in 10 is the normal. ○ Update on GP Connect – first stage will allow pharmacies to send data to patient records, second stage will allow visibility of patient record. ○ Black Country national leaders for SCS. ○ Future Primary Care in Black Country programme- need Community Pharmacy recognised as part of Primary Care. ○ SS asked why are Dudley doing well with DMS and is it because of good relationship with Russell's Hall Hospital? ○ DA spoke about the BP Project. <p>3. Minutes of last meeting (ST)</p> <ul style="list-style-type: none"> ○ The minutes were read and approved. Actions were confirmed as completed.
Action Points	<ul style="list-style-type: none"> ● Summary report for BP project end of March- DA ● Push for SCS
	<p>4. Finance, accounts, and budgeting (NH)</p> <p>Account Balance as of ...</p> <ul style="list-style-type: none"> ○ £ 68,968.65 – CP Dudley Accounts ○ £ 7614.73 - NHS Accounts <p>Explained that most LPCs retain around £50-55K in their accounts at any one time and Dudley is doing better with over £68K after paying CPE levy.</p>
Action Points	<ul style="list-style-type: none"> ● There were no action points.



	<ul style="list-style-type: none">○ CPDO update (MD)Services<ul style="list-style-type: none">○ Meetings regarding services and contracts○ Pharmacy First<ul style="list-style-type: none">○ Produced a Dudley poster○ Produced a simple sheet for pharmacy staff○ Smoking Cessation advanced service○ Data analysed per pharmacy and Black Country areaCampaigns/Signposting<ul style="list-style-type: none">○ Campaigns Calendar in Drive○ Breast Screening campaign- attended meetings, collected resources○ Lung Health Checks programme, mobile unit Asda Brierley Hill 58-74yr who smoke, aim to screen 12500 patients in 2 months- attended meetings○ SSS as Advanced Service?
Action Points	<ul style="list-style-type: none">● There were no action points.
	<ul style="list-style-type: none">○ LSO update (JR)○ Visited Brook after extensive communication efforts to restore stock levels of Chlamydia kits in stores○ Placed an order on January 11th and obtained a big box of 30 kits○ Improvement in service means the only limiting factor for kit usage is enthusiasm, not stock levels○ St. James received their site code for Chlamydia kits after unanswered queries, given their own ODS code○ Reset Therapy audit to continue C card service○ Supporting Roshban group stores, especially Brettell Lane keen on advanced smoking/contraception services○ Some stores have been 'buddy' partners, friendly rivalry on training completion○ Issues with staff poaching patients to other pharmacies.○ Pharmacist at Brettell Lane starting a blood pressure clinic at Wordsley Green surgery○ Ridgeway to start minor ailments service○ Supported training at Priory on Chlamydia and C card services○ McArdle's relying on locums, Pharmacy First going well but slow○ Reset Therapy audit at Boots Merry Hill, located lost C cards, pharmacist nearing completion of CPPE training for sexual health services to resume○ Breast screening campaign:<ul style="list-style-type: none">○ Running in select pharmacies in Dudley area next week○ Assistance in setting up displays in-store○ Items include prescription bags, posters, balloons, and leaflets in multiple languages○ Aim is to encourage women to attend screening upon receiving an invite from their GP○ Ovarian cancer awareness month:<ul style="list-style-type: none">○ Awareness materials available for distribution○ Posters, information books, and cards provided to interested pharmacies○ Excludes pharmacies participating in the breast screening campaign



- **PISO update (RS)**
- Discharge Medicines Service:**
 - **Figures show improvement with only 33 out of 95 referrals not actioned by Dudley Contractors.**
 - **Represents 35% of total outstanding for the hospital.**
 - **Only 3 contractors had more than 2 referrals not actioned: Gornal Wood (7), Village (5), and Day & Night Lye (5).**
 - **Contacted and advised contractors with outstanding referrals.**
- Smoking Cessation Service:**
 - **Going well; recent figures show 4 Dudley contractors completed 87 referrals by November last year.**
 - **Special thank you to Woodsetton, Dixons Green, Broadway & Swinford.**
 - **Black Country has the highest number of referrals in the country.**
 - **Need more contractors to spread the workload; Brettell Lane and Albion Street working on training**
- Hypertension Case Finding Service:**
 - **Lots of great work; national campaign launched to raise awareness of undiagnosed Blood Pressure.**
 - **Proactive collaboration with surgeries effective; Brettell Lane set up meeting with Wordsley Green Health Centre.**
 - **Sufficient referrals to keep technician busy; looking to invest in second ABPM monitor.**
- Oral Contraception Service:**
 - **Previous Tier 1 Service deadline passed; only Knights Holly Hall and Colley Gate Pharmacy needed reminders.**
 - **All pharmacies signed up to new service providing initiation and supply.**
- Pharmacy First Service:**
 - **Awaiting figures for first complete month.**
 - **Data migration issue from PharmOutcomes to MYS portal resolved.**
 - **Contractors had until 15/3/24 to check and make claims.**
 - **Invited to attend Dudley Practice Managers Forum to address issues and concerns.**
- Minor Ailments Service:**
 - **ICB agreed to continue service for another 12 months.**
 - **Working with PCN colleagues at Ridgeway Surgery to ensure Ridgeway Pharmacy signs up**

**Action
Points**

- **There were no action points.**

5. Chief Officer update (SN)

Discontinuation of Extended Care Service

- **All West Midlands LPCs have voiced their disappointment at the way the Extended Care Service had been decommissioned. They had sent joint letters to NHSE Midlands team (in Drive) voicing their concerns at the lack of consultation and the potential loss of outstanding money for the service – where will the money unspent go?**

Clinical Design Reference Group- SN and SS

- **SN briefly outlined his work with the Group and how this would impact a new operating model for future primary care**

CPBC Update

- **SN gave an update on the working group looking at the four LPC merger and his contact with Vicki Roberts at Community Pharmacy South Yorkshire. He asked the current committee to**

	<p><i>think about whether they would want to serve on a new merged committee, and the commitment that this would involve.</i></p> <p><i>'Think Pharmacy First' Poster</i></p> <ul style="list-style-type: none"> ○ <i>SN had produced a similar poster to MD, but tried to use less words and more graphics</i> <p><i>Pharmacy First Parliamentary Drop-in</i></p> <ul style="list-style-type: none"> ○ <i>SN outlined the success in getting a local MP, Marco Longhi, to a drop-in session at the Houses of Parliament. He hoped that this would lead to a better understanding of pharmacy matters with the MP</i>
Action Points	<ul style="list-style-type: none"> ● <i>Current committee members to think about representing Dudley in new merged committee.</i>
	<p>6. Committee meetings/sub-groups</p> <p>Contract applications (SN)</p> <ul style="list-style-type: none"> ○ <i>There were no updates to contracts</i> <p>Governance framework</p> <ul style="list-style-type: none"> ○ <i>The committee discussed the CPE governance framework documents- need by 31st March. SS suggested added an extra line to allow change in unforeseen circumstances.</i>
Action Points	<ul style="list-style-type: none"> ● <i>CPE Governance Framework Docs to be completed by March 31st.</i>
	<p>AOB</p> <ul style="list-style-type: none"> ○ <i>SS brought posters for organ donation and requested if pharmacies could display them/</i> ○ <i>MD announced departure from the LPC after working her notice.</i> ○ <i>SN spoke of his meetings with IT design committee and importance of pharmacogenomics.</i> ○ <i>RS and JR contracts extended for further 6 months.</i>
Action Points	<ul style="list-style-type: none"> ● <i>There were no action points.</i>
	<p>7. Details of next meeting</p> <ul style="list-style-type: none"> ○ <i>Next meeting online– April 8th, 2024</i>
Signed by the Chair	<p>-----</p>